BIDDING DOCUMENTS

Issued: July 22, 2014

for procurement of

**LABORATORY SUPPLIES FOR SCIENTIFIC AND RESEARCH ORGANIZATIONS**

**Number:** *IOP/1-2014/C/5*

**(International Bid)**

 **Project**: Public Sector Research and Development

**Subproject**: The centralized stock and purchasing system

**Project Promoter:** Ministry of Education, Science and Technological Development

**Purchaser:** PIU Research and Development Ltd.

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PART 1 - Bidding Procedures

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| Section I Instructions to Bidders  |

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| Section I Instruction to Bidders |
|  | 1. Introduction
 |
| 1. Scope of Bid
 | * 1. Purchaser indicated in the Bid Data Sheet (BDS) issues these Bidding documents for the supply of Goods and Related Services incidental thereto specified in Section VI, Schedule of Requirements. The name and identification number of this International Competitive Bidding (ICB) procurement are specified in the BDS. The name, identification, and number of lots are provided in the BDS**.**
	2. Throughout these Bidding Documents:

the term "in writing" means that communicated in written form (e.g. by mail, e-mail, fax, telex) with proof of receipt;if the context so requires, "singular" means "plural" and vice versa; and"day" means calendar day. |
| 1. Source of Funds
 | * 1. The Republic of Serbia as the Borrower (hereinafter called “Borrower”) **specified in the BDS** has applied for or received financing (hereinafter called “Funds”) from the European Investment Bank (hereinafter called “The Bank”) toward the cost of the project **named in the BDS**. The Borrower intends to apply a portion of the funds to eligible payments under the contract for which these Bidding Documents are issued.
	2. Payments of the Bank will be made only at the request of the Borrower and upon approval by the Bank in accordance with the terms and conditions of the financing agreement between the Borrower and the Bank (hereinafter called “Loan Contract”), and will be subject in all respects to the terms and conditions of that Loan Contract. The Loan Contract prohibits a withdrawal from the Loan Account for the purpose of any payment to persons or entities, of for any import of goods, if such payment or import, to the knowledge of the Bank, is prohibited by a decision of the Security Council of the United Nations taken under Chapter VII of the Charter of the United Nations. No party other than the Borrower shall derive any rights from the Loan Contract or have any claim to the loan proceeds, or the rights to the Company.
 |
| 1. Fraud and Corruption
 | * 1. The Bank requires that Borrowers (including beneficiaries of Bank loans), as well as Bidders / Suppliers / Contractors and consultants under Bank-financed contracts, observe the highest standards of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Bank:

defines, for the purposes of this provision, the terms set forth below as follows:"corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of any thing of value to influence the action of a public official in the procurement process or in contract execution;"fraudulent practice" means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;"collusive practice " means a scheme or arrangement between two or more bidders, with or without the knowledge of the Borrower, designed bid prices at artificial, noncompetitive levels; and"coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract;will reject a proposal for award if it determines that the Bidder recommended for award, has directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question;will cancel the portion of the loan allocated to a contract if it determines at any time that representatives of the Borrower or of a beneficiary of the loan engaged in corrupt, fraudulent, collusive or coercive practices during the procurement or the execution of this contract, without the Borrower having taken timely and appropriate action satisfactory to the Bank to remedy the situation;will sanction a firm or individual, and, including declaring them ineligible, either indefinitely or for a stated period of time, to be awarded a Bank-financed contract, if it at any time determines that the have, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a Bank-financed contract; andwill have the right to require that a provision be included in Bidding Documents and in contracts financed by a Bank loan, requiring bidders, suppliers, contractors and consultants to permit the Bank to inspect their accounts and records and other documents relating to the Bid submission and contract performance and to have them audited by auditors appointed by the Bank.* 1. Furthermore, Bidders shall be aware of the provision stated in Sub-Clause 34.1 (a) (iii) of the General Conditions of Contract.
 |
| 1. Eligible Bidders
 | * 1. Bidder, and all Parties constituting the Bidder, may have the nationality of any country, subject to the restrictions specified in Section V, Eligible Countries. A Bidder shall be deemed to have the nationality of a country if the Bidder is a citizen or is constituted, incorporated, or registered and operates in conformity with the provisions of the laws of that country. This criterion shall also apply to the determination of the nationality of proposed subcontractors or suppliers for any part of the Contract including Related Services.
	2. A Bidder shall not have a conflict of interest. All bidders found to have conflict of interest shall be disqualified. Bidders may be considered to have a conflict of interest with one or more parties in this bidding process, if they:

are or have been associated in the past, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under these Bidding Documents; or(b) submit more than one bid in this bidding process, except for alternative offers permitted under ITB Clause 13. However, this does not limit the participation of subcontractors in more than one bid;4.3. A Bidder that is under a declaration of ineligibility by the Bank in accordance with ITB Clause 3, at the date of contract award, shall be disqualified4.4. Government-owned enterprises in the Borrower’s Country shall be eligible only if they can establish that they (i) are legally and financially autonomous, (ii) operate under commercial law, and (iii) are not a dependent agency of the Purchaser.4.5 Bidders shall provide such evidence of their continued eligibility satisfactory to the Purchaser, as the Purchaser shall reasonably request. |
| 1. Eligible Goods and Related Services
 | * 1. All the Goods and Related Services to be supplied under the Contract and financed by the Bank may have their origin in any country in accordance with Section V, Eligible Countries.
	2. For the purposes of this clause, the term "goods" includes commodities, raw material, machinery, equipment, and industrial plants; and "related services" includes services such as insurance, installation, training and initial maintenance.
	3. For the purposes of this clause, the term “origin” means the country where the goods have been mined, grown, cultivated, produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.
 |
|  | 1. Content of the Bidding Documents
 |
| 1. Content of the Bidding Documents
 | * 1. Tender documents consists of parts 1, 2 and 3, which contain sections which are given below and should be read in conjunction with an attachment that has been made in accordance with the ITB, clause 8.

**PART 1 Bidding procedure*** Section I, Instructions to Bidders (ITB)
* Section II, Bid Data Sheet (BDS)
* Section III, Criteria for the evaluation and qualification
* Section IV, Bid Forms
* Section V, Eligible Countries
 |
|  | **PART 2 Supply Requirements** * Section VI, Schedule of Requirements

**PART 3 Contract*** Section VII, General Conditions of Contract (GCC)
* Section VIII, Special Conditions of Contract (SCC)
* Section IX, Contract Forms
 |
|  | * 1. Invitation for Bids issued by the Purchaser is not part of the Bidding Documents.
	2. The Purchaser is not responsible for the completeness of the Bidding Documents and their addendum, if they were not obtained directly from the Purchaser.
	3. The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Documents. Failure to furnish all information or documentation required by the Bidding Documents or to submit a bid not substantially responsive to the bidding documents may result in the rejection of the bid.
 |
| 1. Clarification of Bidding Documents
 | * 1. A prospective Bidder requiring any clarification of the Bidding Documents shall contact the Purchaser in writing at the Purchaser's address **indicated in the BDS**.
	2. Purchaser will respond in writing to any request for clarification, provided that such request is received no later than ten (10) days prior to the deadline for the submission of bids.
	3. The procedures for answering a request for clarifications are **specified in the BDS**.
	4. Should the Purchaser deem it necessary to amend the Bidding Documents as a result of a clarification, it shall do so following the procedure under ITB Clause 8 and ITB Sub-Clause 24.2.
 |
| 1. Amendment of Bidding Documents
 | * 1. At any time prior to the deadline for submission of bids, the Purchaser may amend the Bidding Documents by issuing addendum.
	2. Any addendum issued shall be part of the Bidding Documents and shall be posted on the **Web site specified in the BDS**, no later than fifteen (15) days prior to deadline for submission of bids.
	3. To gie prospective bidders reasonable time in which to take the addendum into account in preparing their bids, the Purchaser may, at its discretion, extend the deadline for the submission of bids, pursuant to ITB sub-clause 24.2.
 |
|  | 1. Preparation of Bids
 |
| 1. Cost of Bidding
 | * 1. The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the Purchaser is not responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
 |
| 1. Language of Bid
 | * 1. The Bid, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Purchaser, shall be written in the language **specified in the Bid Data Sheet**. Supporting documents and printed literature that are part of the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages into the language s**pecified in the Bid Data Sheet,** in which case, for purposes of interpretation of the Bid, such translation shall govern.
 |
| 1. Documents Constituting the Bid
 | * 1. The bid shall comprise the following:

Bid Submission Form and the applicable Price Schedules, in accordance with the ITB, clauses 12, 14 and 15;Bid Security or Bid-Security Declaration, in accordance with ITB Clause 21, if required;written confirmation authorizing the signatory of the bid to commit the Bidder, in accordance with ITB, clause 22 (*authority to sign the bid*);documentary evidence in accordance with ITB clause 16, establishing the Bidder’s meets eligibility to bid;documentary evidence in accordance with ITB clause 17, that the Goods and Related services to be supplied by the Bidder are of eligible origin;documentary evidence in accordance with ITB, clauses 18 and 30, that the Goods and supporting documents conform to the Bidding Documents;documentary evidence in accordance with ITB, clause 19, establishing the Bidder’s qualifications of the Bidder to perform the contract if its bid is accepted; andany other document required in the Bid Data Sheet. |
| 1. Bid Form and Price Schedule
 | * 1. The Bidder shall submit the Bid Submission Form using the form furnished in Section IV, Bidding Forms. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.
	2. The Bidder shall submit the Price Schedules for Goods and Related Services, according to their origin as appropriate, using the forms furnished in Section IV, Bidding Forms.
 |
| 1. Alternative Bids
 | * 1. Unless otherwise **specified in BDS**, alternative bids shall not be considered.
 |
| 1. Bid Prices and Discounts
 | * 1. Bid Price and discounts quoted by the Bidder in the Bid Submission Form and in the Price Schedules shall conform to the requirements specified below.
	2. All lots and items must be listed with the prices separately in the Price Schedules.
	3. The price to be quoted in the Bid Submission Form shall be the total price of the bid, excluding any discounts offered.
	4. The Bidder shall quote any unconditional discounts and indicate the method for their application in the Bid Submission Form.
	5. The terms EXW, CIP, and other similar terms shall be governed by the rules prescribed in the current edition of *Incoterms* International Rules published by the International Chamber of Commerce, as specified in the BDS.
	6. The offered price lists as indicated in every Price Schedule presented in Section IV, Bidding Forms. The dis-aggregation of price components is required solely for the purpose of facilitating the comparison of bids by the Purchaser. This shall not in any way limit the Purchaser’s right to contract on any of the terms offered. In quoting prices, the Bidder shall be free to use transportation through carriers registered in any eligible country, in accordance with Section V Eligible Countries. Similarly, the Bidder may obtain insurance services from any eligible country in accordance with Section V Eligible Countries. Prices shall be entered in the following manner.
	7. Prices quoted by the Bidder shall be fixed during the Bidder’s performance of the Contract and not subject to variation on any account, unless otherwise specified in the **BDS.** A Bid submitted with an adjustable price quotation shall be treated as non responsive and shall be rejected, pursuant to ITB Clause 30. However, if in accordance with the **BDS,** prices quoted by the Bidder shall be subject to adjustment during the performance of the Contract, a bid submitted with a fixed price quotation shall not be rejected, but the price adjustment shall be treated as zero.
	8. If so indicated in ITB Sub-Clause 1.1, bids are being invited for individual contracts (lots) or for any combination of contracts (packages). Unless otherwise indicated in the **BDS,** prices quoted shall correspond to 100% of the items specified for each lot and to 100% of the quantities specified for each item of a lot. Bidders wishing to offer any price reduction (discount) for the award of more than one Contract shall specify the applicable price reduction in accordance with ITB Sub-Clause 14.4 provided the bids for all lots are submitted and opened at the same time.
 |
| 1. Bid Currencies
 | * 1. The Bidder shall quote in the currency of the Purchaser’s Country the portion of the bid price that corresponds to expenditures incurred in the currency of the Purchaser’s country, unless otherwise specified in the **BDS**.
	2. Unless otherwise specified in the **BDS,** the Bidder may express the bid price in the currency of any country in accordance with Section V, Eligible countries. If the Bidder wishes to be paid in a combination of amounts in different currencies, it may quote its price accordingly but shall use no more than three currencies in addition to the currency of the Purchaser’s Country.
 |
| 1. Documents Establishing Bidder’s Eligibility and Qualification
 | * 1. To establish their eligibility in accordance with ITB Clause 4 and 5, Bidders shall complete the Bid Submission Form, included in Section IV, Bidding Forms.
 |
| 1. Documents Establishing Goods’ Eligibility and Conformity to Bidding Documents
 | * 1. To establish the eligibility of the Goods and Related Services in accordance with ITB Clause 5, Bidders shall complete the country of origin declarations in the Price Schedule Forms, included in Section IV, Bidding Forms.
 |
| 1. Documents Establishing Conformity of Goods and Related Service
 | * 1. To establish the conformity of the Goods and Related Services to the Bidding Documents, the Bidder shall furnish as part of its Bid the documentary evidence that the Goods conform to the technical specifications and standards specified in Section VI, Schedule of Requirements.
	2. The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods and Related Services, demonstrating substantial responsiveness of the Goods and Related Services to the technical specification, and if applicable, a statement of deviations and exceptions to the provisions of the Schedule of Requirements.
	3. The Bidder shall also furnish a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period **specified in the** **BDS** following commencement of the use of the goods by the Purchaser.
 |
| 1. Documents Establishing Bidder's Qualifications
 | * 1. The documentary evidence of the Bidder’s qualifications to perform the contract if its bid is accepted shall establish to the Purchaser’s satisfaction:
1. that, if required in the BDS, a Bidder that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer’s Authorization using the form included in Section IV, Bidding Forms to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in the Purchaser’s Country;
2. that, **if required in the BDS**, in case of a Bidder not doing business within the Purchaser’s Country, the Bidder is or will be (if awarded the contract) represented by an Agent in the country equipped and able to carry out the Supplier’s maintenance, repair and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and
3. that the Bidder meets each of the qualification criterion specified in Section III, Evaluation and Qualification Criteria.
 |
| 1. Period of Validity of Bids
 | * 1. Bids shall remain valid for the period specified in the **Bid Data Sheet** after the date of bid submission deadline date prescribed by the Purchaser. A bid valid for a shorter period shall be rejected by the Purchaser as nonresponsive.
	2. In exceptional circumstances, the Purchaser may solicit the Bidder’s consent to an extension of the period of validity. The request and the responses shall be made in writing. The bid security provided under ITB Clause 21 shall also be suitably extended. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request shall not be required or permitted to modify its bid, except as provided in ITB Clause 20.3.
	3. In the case of fixed price contracts, if the award is delayed by a period exceeding fifty-six (56) days beyond the expiry of the initial bid validity, the Contract price can not be adjusted.
 |
| 1. Bid Security
 | * 1. The Bidder shall furnish as part of its bid, a Bid Security or a Bid-Securing Declaration, if required, as specified in the BDS.
	2. The Bid Security shall be in the amount specified in the BDS and denominated in the currency of the Purchaser’s Country or a freely convertible currency, and shall:

at the bidder’s option, be in the form of either a letter of credit, or a bank guarantee from a banking institution, or a bond issued by a surety;be issued by a reputable institution selected by the bidder and located in any eligible country. If the institution issuing the bond is located outside the Purchaser’s Country, it shall have a correspondent financial institution located in the Purchaser’s Country to make it enforceable;be substantially in accordance with one of the forms of Bid Security included in Section IV, Bidding Forms, or other form approved by the Purchaser prior to bid submission;be payable promptly upon written demand by the Purchaser in case the conditions listed in ITB Clause 21.5 are invoked;be submitted in its original form; copies will not be accepted;remain valid for a period of **90 days** beyond the validity period of the bids, as extended, if applicable, in accordance with ITB Clause 20.2;* 1. If a Bid Security or a Bid-Securing Declaration is required in accordance with ITB Sub-Clause 21.1, any bid not accompanied by a substantially responsive Bid Security or Bid Securing Declaration in accordance with ITB Sub-Clause 21.1, shall be rejected by the Purchaser as non-responsive.
	2. The Bid Security of unsuccessful Bidders shall be returned as promptly as possible upon the successful Bidder’s furnishing of the Performance Security pursuant to ITB Clause 43.
	3. The Bid Security may be forfeited or the Bid Securing Declaration executed;

a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Submission Form, except as provided in ITB Sub-Clause 20.2; or if the successful Bidder fails to: sign the Contract in accordance with ITB Clause 42; perform the Contract; |
| 1. Format and Signing of Bid
 | * 1. The Bidder shall prepare one original of the documents comprising the bid as described in ITB Clause 11 and clearly mark it “ORIGINAL.” In addition, the Bidder shall submit copies of the bid, in the number specified in the **BDS** and clearly mark them “COPY.” In the event of any discrepancy between the original and the copies, the original shall prevail.
	2. The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder.
	3. Any interlineation, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the Bid.
	4. Forms and documents constituting the offer are put in the envelope in accordance with the instructions given in the form of BDS.
 |
|  | 1. Submission and Opening of Bids
 |
| 1. Submission, Sealing and Marking of Bids
 | * 1. Bidders may always submit their bids by mail or by hand. When so specified in the **BDS,** bidders shall have the option of submitting their bids electronically.

 Bidders submitting bids by mail or by hand, shall enclose the original and each copy of the Bid, including alternative bids, if permitted in accordance with ITB Clause 13, in separate sealed envelopes, duly marking the envelopes as “Original” and “Copy.” These envelopes containing the original and the copies shall then be enclosed in one single envelope. The rest of the procedure shall be in accordance with ITB sub-Clauses 23.2 and 23.3.Bidders submitting bids electronically shall follow the electronic bid submission procedures specified in the BDS**.*** 1. The inner and outer envelopes shall:

Bear the name and address of the Bidder;be addressed to the Purchaser in accordance with ITB Sub-Clause 24.1;bear the specific identification of this bidding process indicated in ITB 1.1 and any additional identification marks as specified in the BDS; andbear a warning not to open before the time and date for bid opening, in accordance with ITB Sub-Clause 27.1.If all envelopes are not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the bid. |
| 1. Deadline for Submission of Bids
 | * 1. Bids must be received by the Purchaser at the address and no later than the date and time specified in the BDS.
	2. The Purchaser may, at its discretion, extend the deadline for the submission of bids by amending the Bidding Documents in accordance with ITB Clause 8, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.
 |
| 1. Late Bids
 | * 1. The Purchaser shall not consider any bid that arrives after the deadline for submission of bids, in accordance with ITB Clause 24. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
 |
| 1. Withdrawal, Substitution, or Modification of Bids
 | * 1. A Bidder may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice in accordance with ITB Clause 23, duly signed by an authorized representative, and shall include a copy of the authorization (the power of attorney) in accordance with ITB Sub-Clause 22.2, (except that no copies of the withdrawal notice are required). The corresponding substitution or modification of the bid must accompany the respective written notice. All notices must be:
1. submitted in accordance with ITB Clauses 22 and 23 (except that withdrawal notices do not require copies), and in addition, the respective envelopes shall be clearly marked “Withdrawal,” “Substitution,” or “Modification;” and
2. received by the Purchaser prior to the deadline prescribed for submission of bids, in accordance with ITB Clause 24.
	1. Bids requested to be withdrawn in accordance with ITB Sub-Clause 26.1 shall be returned unopened to the Bidders.
	2. No bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Submission Form or any extension thereof.
 |
| 1. Bid Opening
 | * 1. The Purchaser shall conduct the bid opening in public at the address, date and time specified in the BDS. Any specific electronic bid opening procedures required if electronic bidding is permitted in accordance with ITB Sub-Clause 23.1, shall be as specified in the BDS**.**
	2. First, envelopes marked “WITHDRAWAL” shall be opened and read out and the envelope with the corresponding bid shall not be opened, but returned to the Bidder. If the withdrawal envelope does not contain a copy of the “power of attorney” confirming the signature as a person duly authorized to sign on behalf of the Bidder, the corresponding bid will be opened. No bid withdrawal shall be permitted unless the corresponding withdrawal notice contains a valid authorization to request the withdrawal and is read out at bid opening. Next, envelopes marked “SUBSTITUTION” shall be opened and read out and exchanged with the corresponding Bid being substituted, and the substituted Bid shall not be opened, but returned to the Bidder. No Bid substitution shall be permitted unless the corresponding substitution notice contains a valid authorization to request the substitution and is read out at bid opening. Envelopes marked “MODIFICATION” shall be opened and read out with the corresponding Bid. No Bid modification shall be permitted unless the corresponding modification notice contains a valid authorization to request the modification and is read out at Bid opening. Only envelopes that are opened and read out at Bid opening shall be considered further.
	3. All other envelopes shall be opened one at a time, reading out: the name of the Bidder and whether there is a modification; the Bid Prices, including any discounts and alternative offers; the presence of a Bid Security or Bid-Securing Declaration, if required; and any other details as the Purchaser may consider appropriate. Only discounts and alternative offers read out at Bid opening shall be considered for evaluation. No Bid shall be rejected at Bid opening except for late bids, in accordance with ITB Sub-Clause 25.1.
	4. The Purchaser shall prepare a record of the Bid opening that shall include, as a minimum: the name of the Bidder and whether there is a withdrawal, substitution, or modification; the Bid Price, per lot if applicable, including any discounts, and alternative offers if they were permitted; and the presence or absence of a Bid Security or Bid-Securing Declaration, if one was required. The Bidders’ representatives who are present shall be requested to sign the attendance sheet. A copy of the record shall be posted online on the web site of the Purchaser.
 |
|  | 1. Evaluation and Comparison of Bids
 |
| 1. Confidentiality
 | * 1. Information relating to the examination, evaluation, comparison, and postqualification of bids, and recommendation of contract award, shall not be disclosed to bidders or any other persons not officially concerned with such process until publication of the Contract Award.
	2. Any effort by a Bidder to influence the Purchaser in the examination, evaluation, comparison, and postqualification of the bids or contract award decisions may result in the rejection of its Bid.
	3. Notwithstanding ITB Sub-Clause 28.2, from the time of bid opening to the time of Contract Award, if any Bidder wishes to contact the Purchaser on any matter related to the biddingprocess, it should do so in writing.
 |
| 1. Clarification of Bids
 | * 1. To assist in the examination, evaluation, comparison and post-qualification of the bids, the Purchaser may, at its discretion, ask any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder in respect to its Bid and that is not in response to a request by the Purchaser shall not be considered. The Purchaser’s request for clarification and the response shall be in writing. No change in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Purchaser in the Evaluation of the bids, in accordance with ITB Clause 31.
 |
| 1. Responsiveness of Bids
 | * 1. The Purchaser’s determination of a bid’s responsiveness is to be based on the contents of the bid itself.
	2. A substantially responsive Bid is one that conforms to all the terms, conditions, and specifications of the Bidding Documents without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that:

affects in any substantial way the scope, quality, or performance of the Goods and Related Services specified in the Contract; orlimits in any substantial way, inconsistent with the Bidding Documents, the Purchaser’s rights or the Bidder’s obligations under the Contract; orif rectified would unfairly affect the competitive position of other bidders presenting substantially responsive bids.* 1. If a bid is not substantially responsive to the Bidding Documents, it shall be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation, or omission
 |
| 1. Nonconformities Errors and Omissions
 | * 1. Provided that a Bid is substantially responsive, the Purchaser may waive any non-conformities or omissions in the Bid that do not constitute a material deviation.
	2. Provided that a bid is substantially responsive, the Purchaser may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or omissions in the bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.
	3. Provided that the Bid is substantially responsive, the Purchaser shall correct arithmetical errors on the following basis:

if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected;there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; andif there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.* 1. If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be rejected.
 |
| 1. Preliminary Examination of Bids
 | * 1. The Purchaser shall examine the bids to confirm that all documents and technical documentation requested in ITB Clause 11 have been provided, and to determine the completeness of each document submitted.
	2. The Purchaser shall confirm that the following documents and information have been provided in the Bid. If any of these documents or information is missing, the offer shall be rejected.

Bid Submission Form, in accordance with ITB Sub-Clause 12.1;Price Schedules, in accordance with ITB Sub-Clause 12.2;Bid Security or Bid Securing Declaration, in accordance with ITB Clause 21, if applicable. |
| 1. Examining of terms and Conditions; Technical Evaluation
 | * 1. The Purchaser shall examine the Bid to confirm that all terms and conditions specified in the GCC and the SCC have been accepted by the Bidder without any material deviation or reservation.
	2. The Purchaser shall evaluate the technical aspects of the Bid submitted in accordance with ITB Clause 18, to confirm that all requirements specified in Section VI, Schedule of Requirements of the Bidding Documents have been met without any material deviation or reservation.
	3. If, after the examination of the terms and conditions and the technical evaluation, the Purchaser determines that the Bid is not substantially responsive in accordance with ITB Clause 30, it shall reject the Bid.
 |
| 1. Conversion to Single Currency
 | * 1. For evaluation and comparison purposes, the Purchaser shall convert all bid prices expressed in amounts in various currencies into an amount in a single currency **specified in the BDS,** using the selling exchange rates established by the source and on the date **specified in the BDS.**
 |
| 1. Evaluation of Bids
 | * 1. The Purchaser shall evaluate each bid that has been determined, up to this stage of the evaluation, to be substantially responsive.
	2. To evaluate a Bid, the Purchaser shall only use all the factors, methodologies and criteria defined in ITB Clause 35. No other criteria or methodology shall be permitted.
	3. To evaluate a Bid, the Purchaser shall consider the following:

evaluation will be done for Items or Lots, as specified in the BDS; and the Bid Price as quoted in accordance with clause 14;price adjustment for correction of arithmetic errors in accordance with ITB Sub-Clause 31.3;price adjustment due to discounts offered in accordance with ITB Sub-Clause 14.4;adjustments due to the application of the evaluation criteria specified in the BDS from amongst those set out in Section III, Evaluation and Qualification Criteria.* 1. The Purchaser’s evaluation of a bid will exclude and not take into account:

In the case of Goods manufactured in the Purchaser’s Country, sales and other similar taxes, which will be payable on the goods if a contract is awarded to the Bidder;any allowance for price adjustment during the period of execution of the contract, if provided in the bid.* 1. The Purchaser’s evaluation of a bid may require the consideration of other factors, in addition to the Bid Price quoted in accordance with ITB Clause 14. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods and Related Services. The effect of the factors selected, if any, shall be expressed in monetary terms to facilitate comparison of bids, unless otherwise specified in Section III, Evaluation and Qualification Criteria. The factors, methodologies and criteria to be used shall be as specified in ITB 35.3 (d).
	2. If so **specified in the BDS,** these Bidding Documents shall allow Bidders to quote separate prices for one or more lots, and shall allow the Purchaser to award one or multiple lots to more than one Bidder. The methodology of evaluation to determine the lowest-evaluated lot combinations, is specified in Section III, Evaluation and Qualification Criteria.
 |
| 1. Comparison of Bids
 | * 1. The Purchaser shall compare all substantially responsive bids to determine the lowest-evaluated bid, in accordance with ITB Clause 35.
 |
| 1. Postqualification of the Bidder
 | * 1. The Purchaser shall determine whether the Bidder that is selected as having submitted the lowest evaluated and substantially responsive bid is qualified to perform the Contract satisfactorily.
	2. The determination shall be based upon an examination of the documentary evidence of the Bidder’s qualifications submitted by the Bidder, pursuant to ITB Clause 19.
	3. An affirmative determination shall be a prerequisite for award of the Contract to the Bidder. A negative determination shall result in disqualification of the bid, in which event the Purchaser shall proceed to the next lowest evaluated bid to make a similar determination of that Bidder’s capabilities to perform satisfactorily.
 |
| 1. Purchaser's Right to Accept Any Bid and to Reject Any or All Bids
 | * 1. The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.
 |
|  | 1. Award of Contract
 |
| 1. Award Criteria
 | * 1. The Purchaser shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the Bidding Documents, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.
 |
| 1. Purchaser's Right to Vary Quantities
 | * 1. At the time the Contract is awarded and valid, the Purchaser reserves the right to increase or decrease the quantity of Goods and Related Services originally specified in Section VI, Schedule of Requirements, provided this does not exceed the percentages **specified in the BDS,** and without any change in the unit prices or other terms and conditions of the bid and the Bidding Documents.
 |
| 1. Notification of Award
 | * 1. The Purchaser shall publish online in its website the results identifying the bid and lot numbers and the following information: (i) name of each Bidder who submitted a Bid; (ii) bid prices as read out at bid opening; (iii) name and evaluated prices of each Bid that was evaluated; (iv) name of bidders whose bids were rejected and the reasons for their rejection; and (v) name of the winning Bidder, and the price it offered, as well as the duration and summary scope of the contract awarded. After publication of the award, no later than 5 (five) working days, unsuccessful bidders may request in writing to the Purchaser for a debriefing seeking explanations on the grounds on which their bids were not selected. The Purchaser shall promptly, but no later than 15 (fifteen) calendar days, respond in writing to any unsuccessful Bidder, and a copy of the Bid the Purchaser submits to the competent services of the Bank. Bidders are required, during the bidding process, to regularly monitor information on procurements that are published on the website of the Purchaser.
	2. Prior to the expiration of the period of bid validity, the Purchaser shall notify the successful Bidder, in writing, that its Bid has been accepted.
	3. Notification relating to clause 41.2 shall contain a proposal Contract signed by the Purchaser.
 |
| 1. Signing of Contract
 | * 1. Within two working days of receipt of the Agreement, the successful Bidder shall sign, date, and return it to the Purchaser. The date of Contract certification by the Bidder, shall be considered the date of conclusion of the Contract.
 |
| 1. Performance Security
 | 43. 1 In the event that a Bidder fails to act in the manner defined in the previous section, after the expiration of fifteen days from the date of expiry of Clause 42.1 it shall be deemed that the Bidder has withdrawn from the Contract. Failure to sign the contract or non-performance of the contract by the successful Bidder shall form sufficient grounds for annulment of the award and forfeiture of the bid or the execution of the declaration of guarantee offer. In that event the Purchaser may award the Contract to the next lowest evaluated Bidder, whose offer is substantially responsive and is determined by the Purchaser to be qualified to perform the Contract satisfactorily. or call for new Bids or annul the bidding process. In this case, the contracting authority may award the contract to the next lowest evaluated bidder whose bid is substantially responsive and who has found that the purchaser is qualified to perform the contract in a way satisfied result. |

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| Section II Bidding Data Sheet (BDS)Amendments to the provisions in the Instructions to Bidders (ITB) are complemented, added or made with the following relevant data for the goods to be purchased. Whenever there is a conflict, the provisions herein shall prevail over those in ITB. |
| **ITB Clause Reference** | **A. General** |
| **ITB 1.1** | The Purchaser is: ***PIU Research and Development Ltd.***  |
| **ITB 1.1** | The name and identification number of the ICB are:***Procurement of Laboratory supplies for scientific and research organizations IOP/1-2014/C/5***Pursuant to Article 7, Paragraph 1, Clause 2.(2) of the law on public procurement („Official Gazzette of the Republic of Serbia, Nr. 124/12“) i.e. policy of the European Investment Bank described in the Guide to Procurement [***http://www.eib.org/projects/publications/guide-to-procurement***](http://www.eib.org/projects/publications/guide-to-procurement)The number, identification and names of the lots comprising this ICB are:***Presented in the Appendix as a separate document - Schedule of Lots*** |
| **ITB 2.1** | The Borrower is: ***The Republic of Serbia*** |
| **ITB 2.1** | The name of the Project is ***Research and Development in Public Sector*** Subproject: ***Centralized system for registering and procurement of supplies for scientific research*** |
|  | **B. Contents of Bidding Documents** |
| **ITB 7.1** | For **Clarification of bid purposes** only, the Purchaser’s address is:Address**: *54/III* *Veljka Dugoševića Street, Zvezdara*** City: ***11000 Belgrade***Country: ***Serbia***Phone number: ***+381 11 30 88 795***Fascimile number: ***+381 11 30 88 653***Electronic mail address:[***tender.consumables@piu.rs***](file:///C%3A%5CUsers%5CJelena%20Petrovi%C4%87%5CDesktop%5CJELENA%20NABAVKE%202011%5CME%C4%90UNARODNI%20OTVORENI%202013%5CIOP%201%202013%20C%204%5CMILO%C5%A0%20TD%5Ctender.consumables%40piu.rs)**Procedures for responding to a request for clarification of the Bidder**:***The application is submitted electronically. The request must be on the letterhead of the Bidder, completed and signed by an authorized representative of the Bidder. Compulsory subject: IOP/1-2014/C/5*** |
| **ITB 7.3** | ***Purchaser combines all requests for clarification received from the Bidders and shall place them (that is, a description of ITB but without identifying the source) with answers to the following Web page: http://www.piu.rs******Bidders must regularly check the above-mentioned Web page to clarify the bidding documents.*** |
| **ITB 8.2** | ***Changes to the bidding documents are published on this web-page: http://www.piu.rs******Bidders must regularly check the above-mentioned Web page for changes to tender documents.*** |
|  | **C. Preparation of Bids** |
| **ITB 10.1** | The language of the project is: ***Serbian and English***The language of the bid is: ***Serbian***Bids may also be in: ***English*** In event of discrepancy, the Serbian version shall prevail.  |
| **ITB 11.1 (h)** | The Bidder shall submit the following additional documents in its bid: ***Provided by tender documents***  |
| **ITB 13.1** | Alternative bids will **not** be considered |
| **ITB 14.5** | Release of international regulations *Incoterms* is ***the latest edition published by the International Chamber of Commerce, 38 Court Albert ler, 75008 Paris, France, at the official web-page:*** [***http://www.iccwbo.org/index\_incoterms.asp***](http://www.iccwbo.org/index_incoterms.asp) |
| **ITB 14.6 (b) (i) and (c) (iii)** | Place of Destination: ***DDP in accordance with the Table Prices Schedule with Technical Specifications and Delivery Schedule*** |
| **ITB 14.6 (a) (iii);(b)(ii) and (c)(v)** | The final Place of Destination (location of project): ***The Republic of Serbia in accordance with the Delivery Schedule.***  |
| **ITB 14.7** | The prices quoted by the Bidder ***shall not*** be adjustable. If prices shall be adjustable, the methodology is specified in Section III Evaluation and Qualification Criteria. |
| **ITB 14.8** | Goods/Service and quantities quoted for each lot are not separable.In the event that only one Bidder submits a bid for a particular lot and it does not contain all of the items, the Purchaser may award the contract to such bidder, provided that the prices of the offered items should not be higher than comparable market prices.  |
| **ITB 15.1**  | The Bidder ***is not***required to quote in the currency of the Purchaser’s Country the portion of the bid price that corresponds to expenditures incurred in that currency. |
| **ITB 15.2**  | Except resident bidders, all other bidders must indicate the bid price **in euros**.Residents Bidders may specify the bid price in **EU**R or in **RSD**.The offered price quoted in other currencies is converted into **euros** at the exchange rate on the date specified in the ITB 34.1. |
| **ITB 18.1;2 i 3** | Supplemental documentation is not submitted.Purchaser may require supplemental documentation at the time of validation of the offer. |
| **ITB 18.3** | Period of time the Goods are expected to be functioning (for the purpose of spare parts): ***Not necessary.*** |
| **ITB 19.1 (a)** | Manufacturer’s (Trademark Owner) authorization is: Required and submitted in the following forms: ***- Authorisations of manufacturers given in the form of the template in bidding documents or******- Agreement on partnership between manufacturers and suppliers, effective on the date of bid submission.*** |
| ITB 19.1 (b) | After sales service is: ***Required*** |
| **ITB 20.1** | The bid validity period shall be ***90 days*** after the date which the contracting authority predicted as the deadline for submission of bids. |
| **ITB 21.1** | ***The offer includes a bid security in the form of promissory notes or letters of credit or bank guarantee in accordance with ITB 21.2.*** |
| **ITB 21.2** | ***For the Bidders from the Purchaser’s Country:*** ***A blank draft - bill of exchange with the appropriate authorization, for the benefit of the Purchaser, in the amount of ten (10) percent of the bid value, the clause "without protest", maturity "on demand" and repayment period of 90 days from the date of expiration of the Bid. The Bidder shall submit authorization in a form regularly used in their business operations and in accordance with the law.*** ***Payable in dinar equivalent at the middle exchange rate of the National Bank of Serbia on the day of payment***.***For the Bidders outside the Purchaser’s Country:******Documented, confirmed irrevocable letter of credit in the amount of ten (10) percent of the bid value and the repayment period of 90 days from the date of expiry of bid or Bank Guarantee in line with the form specified in the bidding documents at the value of 10 (ten) percent of the bid value and the validity period of 90 days from the date of expiration of the Bid***. |
| **ITB 21.2 (f)** | ***Guarantee offer is valid for 90 days from the last day of the validity of the Bid.*** |
| **ITB 22.1** | In addition to the original of the bid, the number of copies is: ***zero (0)****.* |
| **ITB 22.4** | Instructions for packing bids - the bidders shall submit their offers in separate envelopes for each lot.**The bidders shall attach tender documents as follows:**1. Written confirmation authorizing the signatory of the Bid2. Bidder Information Form (joint venture)3. Bid Security - Blank draft - Bill of exchange with the appropriate authorization or a letter of credit or bank guarantee4. Manufacturer’s Authorization (The Trademark Owner)5. Statement on the fulfillment of the business capacity6. Bid Submission Form7. The Price Schedule - in paper and electronic form8. All other documents defined by tender documents |
|  | **D. Submission and Opening of Bids**  |
| **ITB 23.1** | Bidders ***shall not*** have the option of submitting their bids electronically. |
| **ITB 23.1 (b)** | **Not applicable.**  |
| **ITB 23.2 (c)** | The envelopes shall bear the following additional identification marks: **name and lot number for which the bid is submitted.*****Bidders shall submit their offers in separate envelopes for each lot - envelopes can’t be packed in outer envelope.*** |
| **ITB 24.1**  | For bid submission purposes, the Purchaser’s address is:Address**: *54/III* *Veljka Dugoševića Street,*  *Zvezdara***City: ***11000 Belgrade***Country: ***Serbia***Phone: ***+381 11 30 88 795***Fascimile: ***+381 11 30 88 653***Electronic mail address: ***tender.consumables******@******piu.rs***The deadline for the submission of bids is:***Lot: 900-949; Date: 22 September 2014; Time: 11.00am*** ***Lot: 950-999; Date: 23 September 2014; Time: 11.00am******Lot: 1000-1049; Date: 24 September 2014; Time: 11.00am******Lot: 1050-1099; Date: 25 September 2014; Time: 11.00am******Lot: 1100-1139; Date: 26 September 2014; Time: 11.00am*** |
| **ITB 27.1** | The bid opening shall take place at:Address: ***54/III Veljka Dugoševića Street, Zvezdara*** City: ***Belgrade***Country: ***Serbia***Date: **The deadline for submission of bids for each lot**Time: ***13.00 pm*** |
| **ITB 27.1** | ***Not applicable*** |
|  | **E. Evaluation and Comparison of Bids**  |
| **ITB 34.1** | Bid prices expressed in different currencies shall be converted in: ***euro.***Source for the exchange rates: the official middle exchange rate of the National Bank of Serbia **http://www.nbs.rs**.The date of exchange rate determination is the deadline for the receipt of bids as specified for ITB clause 24.1. |
| **ITB 35.3 (a)** | ***Evaluation will be done for lots.******Bids will be evaluated lot by lot.*** ***Discounts for the award of multiple lots will not be considered in bid evaluation.*** |
| **ITB 35.3 (d)** | The adjustments shall be determined using the following criteria, from amongst those set out in Section III, Evaluation and Qualification Criteria.***In accordance with Section III, Evaluation and Qualification Criteria.*** |
| **ITB 35.6** | ***Bidders may bid for one or more lots or for all the lots.******Bidders shall submit separate bids for each lot.*** |
|  | **F. Award of Contract** |
| **ITB 40.1** | The maximum percentage by which quantities may be increased is: twenty percent (20 %) in total. |

Section III Evaluation and Qualification Criteria

This Section complements the Instructions to Bidders. It contains the criteria that the Purchaser may use to evaluate a bid and determine whether a Bidder has the required qualifications. No other criteria shall be used.

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2. Postqualification Requirements (ITB 37.2) 34

* 1. **Evaluation Criteria (ITB 35.3 (d))**

The Tender evaluation criterion is **lowest Evaluated Tender Price**.

The Tenders will then be ranked from the lowest to the highest price.

The lowest Evaluated Tender is the most favorable.

**In case when there is only one Bidder who submitted the bid for a certain lot and when the bid submitted does not cover all the items, the Purchaser is allowed to award the Contract to the Bidder, provided that the prices of the offered items do not exceed the comparable market prices.**

This provision applies to all lots.

* 1. **Postqualification Requirements (ITB 37.2)**

After determining the lowest-evaluated bid in accordance with ITB Sub-Clause 36.1, the Purchaser shall carry out the postqualification of the Bidder in accordance with ITB Clause 37, using only the requirements specified. Requirements not included in the text below shall not be used in the evaluation of the Bidder’s qualifications.

* + 1. **Legal Capability**

 **Bidders will be excluded from participation in the procurement procedure if:**

 - they are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings bconcerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;

 - they have been convicted of an offence concerning their professional conduct by a judgment which; has the force of res judicata; (i.e. against which no appeal is possible);

 - they have been guilty of grave professional misconduct proven by any means which the Contracting Authority can justify;

 - they have been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Communities financial interests;

 - it has been shown that, concerning some other tender procedure or donation awared procedure under Communities budget, there has been a searious breach of contract due not fulfilling its contract obligations from the Bidder’s side.

 - they have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the Contracting Authority or those of the country where the contract is to be performed;

Bidder must provide evidence, by common law countries in which they are established, not to fall into the above categories. Date of evidence submitted papers must not be older than **60 days** before the date of the anouncement of the Public Invitation. If there is any doubt about those facts, the Bidder is obliged to submit documentary evidence to demonstrate the abovementioned.

If under the current legislation of the country in which the tenderer is established the aforementioned evidence is not issued, the Bidder shall submit a written Statement on letterhead, signed and certified by an authorized person, made ​​under penalty of perjury and an awareness of the consequences of providing false information, certified by the competent judicial or administrative authority, notary public or other competent authority of that state.

For the Bidders from the Purchaser’s Country the evidences are:

Certificates by the Commercial Court and the Misdemeanour Court or a Certificate of the Business Register Agency confirming that no final court or administrative measure prohibiting business activity has been issued against the bidder;

A Certificate of the Tax Administration of the Ministry of Finance of the Republic of Serbia and a Certificate of the Local Self-Government Unit – Public Revenue Office about taxes and contributions paid.

 ***All the above evidence may be submitted in uncertified copies.***

 (b) **Business** **Capability**

1. The business revenues from delivery of goods of the same kind, i.e. same quality as those that are the subject of the procurement (lot) amounting to 3 (three) times the total price offered in the past three accounting years.

For the lots that include line items relating to **gases**, minimum 1 (one) contract for permanent delivery of this goods of similar size as the subject is required (in addition to abovementioned).

1. The Bidder has a registered warehouse on the territory of the Republic of Serbia.

In the case of lots containing items related to gases the Bidder is required to have a minimum of two (2) registered warehouses that meet the requirements for the storage of these goods.

1. The Bidder has a minimum of 2 full-time employees, on the day of submission of the bid.

For the lots that include line items relating to **gases**, minimum 50 (fifty) full-time employees is required.

*Evidence on meeting the conditions (i)-(iii) – Completed, certified and signed form – Statement on the fulfillment of the business capacity.*

In a case of a joint bid, the mandatory conditions for the participation in the procedure concerning the Legal Capability, partners fulfill separately, which means that each partner has to fulfill all the conditions concerning the Legal Capability.

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| Section IV Bidding Forms |

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## Bidder Information Form

*[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]*

Date: *[insert date (as day, month and year) of Bid Submission*]

IBP No: **IOP/1-2014/C/5**

|  |
| --- |
| 1. Bidder’s Legal Name *[insert Bidder’s legal name]* |
| 2. In case of JV, legal name of each party: *[insert legal name of each party in JV]* |
| 3. Bidder’s actual or intended Country of Registration: *[insert actual Country of Registration]* |
| 4. Bidder’s Year of Registration: *[insert Bidder’s year of registration]* |
| 5. Bidder’s Legal Address in Country of Registration: *[insert Bidder’s legal address in country of registration]* |
| 6. Bidder’s Authorized Representative Information - person authorised for signing the Bid and communication with the Purchaser  Name: *[insert Authorized Representative’s name]* Address: *[insert Authorized Representative’s Address]* Telephone/Fax numbers: *[insert Authorized Representative’s telephone/fax numbers]* Email Address: *[insert Authorized Representative’s email address]* |
| 7. Attached are copies of original documents of: *[check the box(es) of the attached original documents]* Articles of Incorporation or Registration of firm named in 1, above, in accordance with ITB Sub-Clauses 4.1 and 4.2.* In case of JV, letter of intent to form JV or JV agreement, in accordance with ITB Sub-Clause 4.1.
* In case of government owned entity from the Purchaser’s country, documents establishing legal and financial autonomy and compliance with commercial law, in accordance with ITB Sub-Clause 4.5.
 |

## Joint Venture Partner Information Form

*[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]*

Date: *[insert date (as day, month and year) of Bid Submission*]

IBP No: **IOP/1-2014/C/5**

|  |
| --- |
| 1. Bidder’s Legal Name *[insert Bidder’s legal name]* |
| 2. JV’s Party legal name: *[insert JV’s Party legal name]* |
| 3. JV’s Party Country of Registration: *[insert JV’s Party country of registration]* |
| 4. JV’s Party Year of Registration: *[insert JV’s Part year of registration]* |
| 5. JV’s Party Legal Address in Country of Registration: *[insert JV’s Party legal address in country of registration]* |
| 6. JV’s Party Authorized Representative Information - person authorised for signing the Bid and communication with the Purchaser Name: *[insert name of JV’s Party authorized representative]*Address: *[insert address of JV’s Party authorized representative]*Telephone/Fax numbers: *[insert telephone/fax numbers of JV’s Party authorized representative]*Email Address: *[insert email address of JV’s Party authorized representative]* |
| 7. Attached are copies of original documents of:*[check the box(es) of the attached original documents]* Articles of Incorporation or Registration of firm named in 2, above, in accordance with ITB Sub-Clauses 4.1 and 4.2.* In case of government owned entity from the Purchaser’s country, documents establishing legal and financial autonomy and compliance with commercial law, in accordance with ITB Sub-Clause 4.5.
 |

## Bid Submission Form

*[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions shall be accepted.]*

Date: *[insert date (as day, month and year) of Bid Submission]*

IBP No: **IOP/1-2014/C/5**

Lot No.: *[insert No of Lot]*

Lot name: *[insert Name of a Lot]*

To: **JUP ISTRAŽIVANJE I RAZVOJ DOO, 22-26 Nemanjina Street, 11000 Belgrade, The Republic of Serbia**

We, the undersigned, declare that:

1. We have examined and have no reservations to the Bidding Documents, including all Addenda*;*
2. offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[insert name and number of a lot];*
3. The total price of our Bid is:

|  |  |
| --- | --- |
| i) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ €/RSD | Net Contract Price |
| ii) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ €/RSD | VAT |
|  |  |
| ii) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ €/RSD | Contract Price (including VAT) |

 *For the Bidders from the Purchaser’s Country who expressed the bid prices in the currency of The European Economic and Monetary Union, payable in dinars at the middle exchange rate of National Bank of Serbia on the date of invoice.*

1. Our bid shall be valid for the period of time specified in ITB Sub-Clause 20.1, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 24.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
2. If our bid is accepted, we commit to obtain a performance security in accordance with ITB Clause 43 and GCC Clause 17 for the due performance of the Contract;
3. We have no conflict of interest in accordance with ITB Sub-Clause 4.2;
4. Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared ineligible by the Bank, under the Purchaser’s country laws or official regulations, in accordance with ITB Sub-Clause 4.3;

(h) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[insert signature of person whose name and capacity are shown]*

In the capacity of \_\_\_\_\_\_\_ *[insert legal capacity of person signing the Bid Submission Form]*

Name: \_\_\_\_\_\_\_\_\_\_\_\_ *[insert complete name of person signing the Bid Submission Form]*

Duly authorized to sign the bid for and on behalf of:\_\_\_\_\_ *[insert complete name of Bidder]*

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ *[insert date of signing]*

|  |
| --- |
| Price, Technical and Delivery Schedule |

*The Price Schedule is given as a separate excel file for each lot. The Bidder shall fulfill the table and submit it in paper and electronic form.*

## Manufacturer’s Authorization (The Trademark Owner)

*[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This* *letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the* ***BDS.****]*

Date: *[insert date (as day, month and year) of Bid Submission]*

IBP No: **IOP/1-2014/C/5**

Lot No.: *[insert No of Lot]*

Lot name: *[insert Name of a Lot]*

To: **PIU Research and Development Ltd.** No. 22-26 Nemanjina Street, 11000 Belgrade, The Republic of Serbia

WHEREAS

We *[insert complete name of Manufacturer],* who are official manufacturers of*[insert type of goods manufactured], agree with the fact that [insert complete name of Bidder]* submits a bid the purpose of which is to provide the following Goods, manufactured by us.

We hereby confirm our full guarantee and warranty in accordance with Clause 27 of the General Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ *[insert date of signing]*

## Covenant of Integrity

**To the Promoter from a Bidder *[the Name of the Bidder]***

“We declare and covenant that neither we nor anyone, including any of our directors, employees, agents, joint venture partners or sub-contractors, where these exist, acting on our behalf with due authority or with our knowledge or consent, or facilitated by us, has engaged, or will engage, in any Prohibited Conduct (as defined below) in connection with the tendering process or in the execution or supply of any works, goods or services for [*specify the contract or tender invitation*] (the “**Contract**”) and covenant to so inform you if any instance of any such Prohibited Conduct shall come to the attention of any person in our organisation having responsibility for ensuring compliance with this Covenant.

We shall, for the duration of the tender process and, if we are successful in our tender, for the duration of the Contract, appoint and maintain in office an officer, who shall be a person reasonably satisfactory to you and to whom you shall have full and immediate access, having the duty, and the necessary powers, to ensure compliance with this Covenant.

If (i) we have been, or any such director, employee, agent or joint venture partner, where this exists, acting as aforesaid has been, convicted in any court of any offence involving a Prohibited Conduct in connection with any tendering process or provision of works, goods or services during the five years immediately preceding the date of this Covenant, or (ii) any such director, employee, agent or a representative of a joint venture partner, where this exists, has been dismissed or has resigned from any employment on the grounds of being implicated in any Prohibited Conduct, or (iii) we have been, or any of our directors, employees, agents or joint venture partners, where these exist, acting as aforesaid has been excluded by the EU Institutions or any major Multi-lateral Development Bank (including World Bank Group, African Development Bank, Asian Development Bank, European Bank for Reconstruction and Development, European Investment Bank or Inter-American Development Bank) from participation in a tendering procedure on the grounds of Prohibited Conduct, we give details of that conviction, dismissal or resignation, or exclusion below, together with details of the measures that we have taken, or shall take, to ensure that neither this company nor any of our directors, employees or agents commits any Prohibited Conduct in connection with the Contract [*give details if necessary*].

In the event that we are awarded the Contract, we grant the Promoter, the European Investment Bank (EIB) and auditors appointed by either of them, as well as any authority or European Union institution or body having competence under European Union law, the right of inspection of our records and those of all our sub-contractors under the Contract. We accept to preserve these records generally in accordance with applicable law but in any case for at least six years from the date of substantial performance of the Contract.”

For the purpose of this Covenant, Prohibited Conduct includes [[1]](#footnote-1):

* **Corrupt Practice** is the offering, giving, receiving or soliciting, directly or indirectly, anything of value to influence improperly the actions of another party.
* **Fraudulent Practice** is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation.
* **Coercive Practice** is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of any party to influence improperly the actions of a party.
* **Collusive Practice** is an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party
* **Obstructive Practice** is (a) deliberately destroying, falsifying, altering or concealing of evidence material to the investigation; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or (b) acts intended to materially impede the exercise of the EIB’s contractual rights of audit or access to information or the rights that any banking, regulatory or examining authority or other equivalent body of the European Union or of its Member States may have in accordance with any law, regulation or treaty or pursuant to any agreement into which the EIB has entered in order to implement such law, regulation or treaty;
* **Money Laundering** is defined in the Bank’s Anti-Fraud Policy, and
* **Terrorist Financing** is defined in the Bank’s Anti-Fraud Policy

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[insert signature of person whose name and capacity are shown]*

In the capacity of \_\_\_\_\_\_\_*[insert legal capacity of person signing the Bid Submission Form]*

Name:\_\_\_\_\_\_\_\_\_\_\_\_ *[insert complete name of person signing the Bid Submission Form]*

Duly authorized to sign the bid for and on behalf of:\_\_\_\_\_ *[insert complete name of Bidder]*

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ *[insert date of signing]*

Section V Eligible Countries

**Eligibility for the Provision of Goods, Works and Services in Bank-Financed Procurement**

1. In accordance with Para 1.8 of the Guidelines: Procurement under IBRD Loans and IDA Credits, dated May 2004, the Bank permits firms and individuals from all countries to offer goods, works and services for Bank-financed projects. As an exception, firms of a Country or goods manufactured in a Country may be excluded if:

Para 1.8 (a) (i): as a matter of law or official regulation, the Borrower’s Country prohibits commercial relations with that Country, provided that the Bank is satisfied that such exclusion does not preclude effective competition for the supply of the Goods or Works required, or

Para 1.8 (a) (ii): by an Act of Compliance with a Decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, the Borrower’s Country prohibits any import of goods from that Country or any payments to persons or entities in that Country.

2. For the information of borrowers and bidders, at the present time firms, goods and services from the following countries are excluded from this bidding:

(a) With reference to paragraph 1.8 (a) (i) of the Guidelines:

***Non applicable***

(b) With reference to paragraph 1.8 (a) (ii) of the Guidelines:

***Non applicable***

#

PART 2 – Supply Requirements

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| Section VI Schedule of Requirements |

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1. Related Services and Schedule of Requirements

Information concerning the related services and The Schedule of Requirements are included in the Price, Technical and Delivery Schedule – as a separate excel file.

2. Technical Specifications

The purpose of the Technical Specifications (TS), is to define the technical characteristics of the Goods and Related Services required by the Purchaser.

The TS shall require that all goods and materials to be incorporated in the goods be new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided for otherwise in the contract.

**Tabels of technical specifications of all items which are the the matter of the procurement are given for each lot as a separate excel file within the Price, Technical and Delivery Schedule.**

3. Statement on the fulfillment of the business capacity

1. **The business revenues** from delivery of goods of the same kind, i.e. same quality as those that are the subject of the procurement (lot) amounting to 3 (three) times the total price offered in the past three accounting years

*2011 \_\_\_\_\_\_\_\_\_\_\_\_\_\_ RSD/€*

*2012 \_\_\_\_\_\_\_\_\_\_\_\_\_\_ RSD/€*

*2013 \_\_\_\_\_\_\_\_\_\_\_\_\_\_ RSD/€*

Information concerning the most important performed contracts during the **last 3 (three) years**:

* 1. *Customer’s name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Subject of the contract \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*No./Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Value of the goods delivered \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

* 1. *Customer’s name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Subject of the contract \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*No./Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Value of the goods delivered \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

* 1. *Customer’s name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Subject of the contract \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*No./Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Value of the goods delivered \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

* 1. *Customer’s name \* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Subject of the contract \* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*No./Date \* \_\_\_\_\_\_\_\_\_\_\_\_\_­\_\_\_\_\_\_\_\_*

*Delivery period \* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Value of the goods delivered \* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*\** *mandatory for the lots related to gases*

1. **The Bidder has a registered warehouse** in the territory of the Republic of Serbia

Address and the place of a warehouse \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Capacity \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner of the warehouse: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address and the place of a warehouse\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Capacity\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner of the warehouse\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*mandatory for the lots related to gases

1. **The Bidder has a minimum of 2 (50 for gases bidders) full-time employees**, on the day of submission of the bid

*Number of the* ***full-time employees on the day of submission of the bid:* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name:\_\_\_\_\_\_\_\_\_\_\_\_ *[insert complete name of person signing the Bid Submission Form]*

Duly authorized to sign the bid for and on behalf of:\_\_\_\_\_ *[insert complete name of Bidder]*

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ *[insert date of signing]*

PART 3 - Contract

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| Section VII General Conditions of Contract |

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Section VII General Conditions of Contract

|  |  |
| --- | --- |
| 1. Definitions
 | 1.1. The following words and expressions shall have the meanings hereby assigned to them:“Bank” means the European Investment Bank.“Contract” means the Contract Agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein. “Contract Documents” means the documents listed in the Contract Agreement, including any amendments thereto.“Contract Price” means the price payable to the Supplier as specified in the Contract Agreement, subject to such additions and adjustments thereto or deductions therefore, as may be made pursuant to the Contract. “Day” means calendar day.“Completion” means the fulfillment of the Related Services by the Supplier in accordance with the terms and conditions set forth in the Contract. “GCC” means the General Conditions of Contract.“Goods” means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Purchaser under the Contract.“Purchaser’s Country” is the country specified in the Special Conditions of Contract (SCC).“Purchaser” means the entity purchasing the Goods and Related Services, as specified in the **SCC**.“Related Services” means the services incidental to the supply of the goods, such as insurance, installation, training and initial maintenance and other such obligations of the Supplier under the Contract.“SCC” means the Special Conditions of Contract.“Subcontractor” means any natural person, private or government entity, or a combination of the above, to whom any part of the Goods to be supplied or execution of any part of the Related Services is subcontracted by the Supplier.“Supplier” means the natural person, private or government entity, or a combination of the above, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Contract Agreement.“The Project Site,” where applicable, means the place named in the **SCC.** |
| 1. Contract Documents
 | * 1. Subject to the order of precedence set forth in the Contract Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory. The Contract Agreement shall be read as a whole.
 |
| 1. Fraud and Corruption
 | * 1. Bank requires that Borrowers (including beneficiaries of Bank loans), as well as Bidders, Suppliers, Contractors, and Consultants under Bank-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, the Bank:

defines, for the purposes of this provision, the terms set forth below as follows:“corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution; and“fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract“collusive practice” means a scheme or arrangement between two or more Bidders, with or without the knowledge of the Borrower, designed to establish bid prices at artificial, non competitive levels; or“coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contractwill cancel the portion of the loan allocated to a contract if it determines at any time that representatives of the Borrower or of a beneficiary of the loan engaged in corrupt, fraudulent, collusive or coercive practices during the procurement or the execution of that contract, without the Borrower having taken timely and appropriate action satisfactory to the Bank to remedy the situationwill sanction a firm or individual, including declaring them ineligible, either indefinitely or for a stated period of time, to be awarded a Bank-financed contract if it at any time determines that they have, directly or through an agent, engaged, in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a Bank-financed contract; andwill have the right to require that Suppliers to permit the Bank to inspect their accounts and records and other documents relating to the bid submission and contract performance and to have them audited by auditors appointed by the Bank. |
| 1. Interpretation
 | * 1. If the context so requires it, singular means plural and vice versa; and
	2. *Incoterms*

Unless inconsistent with any provision of the Contract**,** the meaning of any trade term and the rights and obligations of parties thereunder shall be as prescribed by *Incoterms*.The terms EXW, CIP, FCA, CFR and other similar terms, when used, shall be governed by the rules prescribed in the current edition of Incoterms specified in the **SCC** and published by the International Chamber of Commerce in Paris, France.* 1. Entire Agreement

The Contract constitutes the entire agreement between the Purchaser and the Supplier and supersedes all communications, negotiations and agreements (whether written or oral) of the parties with respect thereto made prior to the date of Contract.* 1. Amendment

No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto.* 1. Nonwaiver

Subject to GCC Sub-Clause 4.5(b) below, no relaxation, forbearance, delay, or indulgence by either party in enforcing any of the terms and conditions of the Contract or the granting of time by either party to the other shall prejudice, affect, or restrict the rights of that party under the Contract, neither shall any waiver by either party of any breach of Contract operate as waiver of any subsequent or continuing breach of Contract.Any waiver of a party’s rights, powers, or remedies under the Contract must be in writing, dated, and signed by an authorized representative of the party granting such waiver, and must specify the right and the extent to which it is being waived.* 1. Severability

If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract. |
| 1. Language
 | * 1. The Contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier and the Purchaser, shall be written in the language specified in the **SCC.** Supporting documents and printed literature that are part of the Contract may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified**,** in which case, for purposes of interpretation of the Contract, this translation shall govern.
	2. The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation, for documents provided by the Supplier.
 |
| 1. Joint Venture, Consortium or Association
 | * 1. If the Supplier is a joint venture, consortium, or association, all of the parties shall be jointly and severally liable to the Purchaser for the fulfillment of the provisions of the Contract and shall designate one party to act as a leader with authority to bind the joint venture, consortium, or association. The composition or the constitution of the joint venture, consortium, or association shall not be altered without the prior consent of the Purchaser.
 |
| 1. Eligibility
 | * 1. The Supplier and its Subcontractors shall have the nationality of an eligible country. A Supplier or Subcontractor shall be deemed to have the nationality of a country if it is a citizen or constituted, incorporated, or registered, and operates in conformity with the provisions of the laws of that country.
	2. All Goods and Related Services to be supplied under the Contract and financed by the Bank shall have their origin in Eligible Countries. For the purpose of this Clause, origin means the country where the goods have been grown, mined, cultivated, produced, manufactured, or processed; or through manufacture, processing, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its components.
 |
| 1. Notices
 | * 1. Any notice given by one party to the other pursuant to the Contract shall be in writing to the address specified in the **SCC.** The term “in writing” means communicated in written form with proof of receipt;
	2. A notice shall be effective when delivered or on the notice’s effective date, whichever is later.
 |
| 1. Governing Law
 | * 1. The Contract shall be governed by and interpreted in accordance with the laws of the Purchaser’s Country, unless otherwise specified in the **SCC.**
 |
| 1. Settlement of Disputes
 | * 1. The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
	2. If, after twenty-eight (28) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract. Arbitration proceedings shall be conducted in accordance with the rules of procedure **specified in the SCC.**
	3. Notwithstanding any reference to arbitration herein,
		1. the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and
		2. the Purchaser shall pay the Supplier any monies due the Supplier.
 |
| 1. Scope of Supply
 | * 1. The Goods and Related Services to be supplied shall be as specified in the Schedule of Requirements.
 |
| 1. Delivery and Documents
 | * 1. Subject to GCC Sub-Clause 32.1, the Delivery of the Goods and Completion of the Related Services shall be in accordance with the Delivery and Completion Schedule specified in the Schedule of Requirements. The details of shipping and other documents to be furnished by the Supplier are specified in the **SCC.**
 |
| 1. Supplier’s Responsibilities
 | * 1. The Supplier shall supply all the Goods and Related Services included in the Scope of Supply in accordance with GCC Clause 11, and the Delivery and Completion Schedule, as per GCC Clause 12.
 |
| 1. Contract Price
 | * 1. Prices charged by the Supplier for the Goods supplied and the Related Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in the **SCC.**
 |
| 1. Terms of Payment
 | * 1. The Contract Price, including any Advance Payments, if applicable, shall be paid as specified in the **SCC.**
	2. The Supplier’s request for payment shall be made to the Purchaser in the form defined in the country of the Purchaser, accompanied by documents submitted pursuant to GCC Clause 12, and upon fulfillment of all other obligations stipulated in the Contract. The request for payment should bear the number of the lot and the number of the Bid for which the request was issued.
	3. Payments shall be made promptly by the Purchaser, but in no case later than forty-five (45) days after submission of a request for payment described in the previous Clause. If the Supplier delivers an incorrect request for payment, the Purchaser shall return it no later than seven (7) days from the date of receipt, with a note on incorrectness.
	4. The currencies in which payments shall be made to the Supplier under this Contract shall be those in which the bid price is expressed.
	5. In the event that the Purchaser fails to pay the Supplier any payment by its due date or within the period set forth in the **SCC,** the Purchaser shall pay to the Supplier interest on the amount of such delayed payment at the rate shown in the **SCC,** for the period of delay until payment has been made in full, whether before or after judgment or arbitrage award.
 |
| 1. Taxes and Duties
 | * 1. For goods manufactured outside the Purchaser’s Country, the Supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the Purchaser’s Country.
	2. For goods Manufactured within the Purchaser’s country, the Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser.
	3. If any tax exemptions, reductions, allowances or privileges may be available to the Supplier in the Purchaser’s Country, the Purchaser shall use its best efforts to enable the Supplier to benefit from any such tax savings to the maximum allowable extent.
 |
| 1. Performance Security
 | * 1. If required as specified in the SCC, the Supplier shall, within twenty-eight (28) days of the notification of contract award, provide a performance security for the performance of the Contract in the amount specified in the **SCC.**
	2. The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier’s failure to complete its obligations under the Contract.
	3. As specified in the SCC, the Performance Security, if required, shall be denominated in the currency(ies) of the Contract, or in a freely convertible currency acceptable to the Purchaser; and shall be in one of the format stipulated by the Purchaser in the **SCC,** or in another format acceptable to the Purchaser.
	4. The Performance Security shall be discharged by the Purchaser and returned to the Supplier not later than twenty-eight (28) days following the date of Completion of the Supplier’s performance obligations under the Contract, including any warranty obligations, unless specified otherwise in the **SCC.**
 |
| 1. Copyright
 | * 1. The copyright in all drawings, documents, and other materials containing data and information furnished to the Purchaser by the Supplier herein shall remain vested in the Supplier, or, if they are furnished to the Purchaser directly or through the Supplier by any third party, including suppliers of materials, the copyright in such materials shall remain vested in such third party.
 |
| 1. Confidential Information
 | * 1. The Purchaser and the Supplier shall keep confidential and shall not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract. Notwithstanding the above, the Supplier may furnish to its Subcontractor such documents, data, and other information it receives from the Purchaser to the extent required for the Subcontractor to perform its work under the Contract, in which event the Supplier shall obtain from such Subcontractor an undertaking of confidentiality similar to that imposed on the Supplier under GCC Clause 19.
	2. The Purchaser shall not use such documents, data, and other information received from the Supplier for any purposes unrelated to the contract. Similarly, the Supplier shall not use such documents, data, and other information received from the Purchaser for any purpose other than the performance of the Contract.
	3. The obligation of a party under GCC Sub-Clauses 19.1 and 19.2 above, however, shall not apply to information that:

the Purchaser or Supplier need to share with the Bank or other institutions participating in the financing of the Contract;now or hereafter enters the public domain through no fault of that party;can be proven to have been owned by that party at the time of disclosure and which was not previously obtained, directly or indirectly, from the other party; orotherwise lawfully becomes available to that party from a third party that has no obligation of confidentiality.* 1. The above provisions of GCC Clause 19 shall not in any way modify any undertaking of confidentiality given by either of the parties hereto prior to the date of the Contract in respect of the Supply or any part thereof.
	2. Odredbe uslova GCC, klauzula 19, traju i nakon završetka ili prestanka ugovora, koji god da je razlog tome.
 |
| 1. Subcontracting
 | * 1. The Supplier shall notify the Purchaser in writing of all subcontracts awarded under the Contract if not already specified in the bid. Such notification, in the original bid or later shall not relieve the Supplier from any of its obligations, duties, responsibilities, or liability under the Contract.
	2. Subcontracts shall comply with the provisions of GCC Clauses 3 and 7.
 |
| 1. Specifications and Standards
 | * 1. Technical Specifications and Drawings

The Goods and Related Services supplied under this Contract shall conform to the technical specifications and standards mentioned in Section VI, Schedule of Requirements and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the Goods’ country of origin.The Supplier shall be entitled to disclaim responsibility for any design, data, drawing, specification or other document, or any modification thereof provided or designed by or on behalf of the Purchaser, by giving a notice of such disclaimer to the Purchaser.Wherever references are made in the Contract to codes and standards in accordance with which it shall be executed, the edition or the revised version of such codes and standards shall be those specified in the Schedule of Requirements. During Contract execution, any changes in any such codes and standards shall be applied only after approval by the Purchaser and shall be treated in accordance with GCC Clause 32. |
| 1. Packing and Documents
 | * 1. The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. During transit, the packing shall be sufficient to withstand, without limitation, rough handling and exposure to extreme temperatures, salt and precipitation, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the goods’ final destination and the absence of heavy handling facilities at all points in transit.
	2. The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in the **SCC,** and in any other instructions ordered by the Purchaser.
 |
| 1. Insurance
 | * 1. Unless otherwise specified in the **SCC,** the Goods supplied under the Contract shall be fully insured - in a freely convertible currency from an eligible country - against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery, in accordance with the applicable *Incoterms* or in the manner specified in the **SCC.**
 |
| 1. Transportation
 | * 1. Unless otherwise specified in the **SCC,** responsibility for arranging transportation of the Goods shall be in accordance with the specified *Incoterms*.
 |
| 1. Inspections and Tests
 | * 1. The Supplier shall, at its own expense and at no cost to the Purchaser, carry out all such tests and/or inspections of the Goods and Related Services as specified in the **SCC.**
	2. The inspections and tests may be conducted on the premises of the Supplier or its Subcontractor, at point of delivery, and/or at the Goods’ final destination, or in another place in the Purchaser’s Country as specified in the **SCC.** Subject to GCC Sub-Clause 25.3, if conducted on the premises of the Supplier or its Subcontractor, all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Purchaser.
	3. The Purchaser or its designated representative shall be entitled to attend the tests and/or inspections referred to in GCC Sub-Clause 25.2, provided that the Purchaser bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.
	4. Whenever the Supplier is ready to carry out any such test and inspection, it shall give a reasonable advance notice, including the place and time, to the Purchaser. The Supplier shall obtain from any relevant third party or manufacturer any necessary permission or consent to enable the Purchaser or its designated representative to attend the test and/or inspection.
	5. The Purchaser may require the Supplier to carry out any test and/or inspection not required by the Contract but deemed necessary to verify that the characteristics and performance of the Goods comply with the technical specifications codes and standards under the Contract, provided that the Supplier’s reasonable costs and expenses incurred in the carrying out of such test and/or inspection shall be added to the Contract Price. Further, if such test and/or inspection impedes the progress of manufacturing and/or the Supplier’s performance of its other obligations under the Contract, due allowance will be made in respect of the Delivery Dates and Completion Dates and the other obligations so affected.
	6. The Supplier shall provide the Purchaser with a report of the results of any such test and/or inspection.
	7. The Purchaser may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Purchaser, and shall repeat the test and/or inspection, at no cost to the Purchaser, upon giving a notice pursuant to GCC Sub-Clause 25.4.
	8. The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Purchaser or its representative, nor the issue of any report pursuant to GCC Sub-Clause 25.6, shall release the Supplier from any warranties or other obligations under the Contract.
 |
| 1. Liquidated Damages
 | * 1. Except as provided under GCC Clause 31, if the Supplier fails to deliver any or all of the Goods by the Date(s) of delivery or perform the Related Services within the period specified in the Contract, the Purchaser may without prejudice to all its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in the **SCC** of the delivered price of the delayed Goods or unperformed Services for each day or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in those **SCC.** Once the maximum is reached, the Purchaser may terminate the Contract pursuant to GCC Clause 34.
 |
| 1. Warranty
 | * 1. The Supplier warrants that all the Goods are new, unused, and are the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.
	2. Subject to GCC Sub-Clause 21.1(b), the Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.
	3. Unless otherwise specified in the **SCC,** the warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the **SCC,** or for eighteen (18) months after the date of shipment from the port or place of loading in the country of origin, whichever period concludes earlier.
	4. The Purchaser shall give notice to the Supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunity for the Supplier to inspect such defects.
	5. Upon receipt of such notice, the Supplier shall, within the period specified in the **SCC,** expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Purchaser.
	6. If having been notified, the Supplier fails to remedy the defect within the period specified in the **SCC,** the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier’s risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.
 |
| 1. Patent Indemnity
 | * 1. The Supplier shall, subject to the Purchaser’s compliance with GCC Sub-Clause 28.2, indemnify and hold harmless the Purchaser and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney’s fees and expenses, which the Purchaser may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract by reason of:

the installation of the Goods by the Supplier or the use of the Goods in the country where the Site is located; and the sale in any country of the products produced by the Goods.Such indemnity shall not cover any use of the Goods or any part thereof other than for the purpose indicated by or to be reasonably inferred from the Contract, neither any infringement resulting from the use of the Goods or any part thereof, or any products produced thereby in association or combination with any other equipment, plant, or materials not supplied by the Supplier, pursuant to the Contract.* 1. If any proceedings are brought or any claim is made against the Purchaser arising out of the matters referred to in GCC Sub-Clause 28.1, the Purchaser shall promptly give the Supplier a notice thereof, and the Supplier may at its own expense and in the Purchaser’s name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim.
	2. If the Supplier fails to notify the Purchaser within twenty-eight (28) days after receipt of such notice that it intends to conduct any such proceedings or claim, then the Purchaser shall be free to conduct the same on its own behalf.
	3. The Purchaser shall, at the Supplier’s request, afford all available assistance to the Supplier in conducting such proceedings or claim, and shall be reimbursed by the Supplier for all reasonable expenses incurred in doing so.
	4. The Purchaser shall indemnify and hold harmless the Supplier and its employees, officers, and Subcontractors from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney’s fees and expenses, which the Supplier may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract arising out of or in connection with any design, data, drawing, specification, or other documents or materials provided or designed by or on behalf of the Purchaser.
 |
| 1. Limitation of Liability
 | 29.1 Except in cases of criminal negligence or willful misconduct,(a) the Supplier shall not be liable to the Purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Purchaser and(b) the aggregate liability of the Supplier to the Purchaser, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the supplier to indemnify the purchaser with respect to patent infringement. |
| 1. Change in Laws and Regulations
 | * 1. Unless otherwise specified in the Contract, if after the date of 28 days prior to date of Bid submission, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed in the place of the Purchaser’s country where the Site is located (which shall be deemed to include any change in interpretation or application by the competent authorities) that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the price adjustment provisions, where applicable, in accordance with GCC Clause 14.
 |
| 1. Force Majeure
 | * 1. The Supplier shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
	2. For purposes of this Clause, “Force Majeure” means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
	3. If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
 |
| 1. Change Orders and Contract Amendments
 | * 1. The Purchaser may at any time order the Supplier through notice in accordance GCC Clause 8, to make changes within the general scope of the Contract in any one or more of the following:

drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser;the quantities of ordered goods in accordance with clause of 40.1 Section I General Instructions to Bidders;the method of shipment or packing;the place of delivery; and the Related Services to be provided by the Supplier* 1. If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier’s performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery/Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this Clause must be asserted within twenty-eight (28) days from the date of the Supplier’s receipt of the Purchaser’s change order.
	2. Prices to be charged by the Supplier for any Related Services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.
	3. Subject to the above, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.
 |
| 1. Extensions of Time
 | * 1. If at any time during performance of the Contract, the Supplier or its subcontractors should encounter conditions impeding timely delivery of the Goods or completion of Related Services pursuant to GCC Clause 12, the Supplier shall promptly notify the Purchaser in writing of the delay, its likely duration, and its cause, no later than three (3) days from the date of encountering such conditions. As soon as practicable after receipt of the Supplier’s notice, the Purchaser shall evaluate the situation and may at its discretion extend the Supplier’s time for performance, in which case the extension shall be ratified by the parties by amendment of the Contract.
	2. Except in case of Force Majeure, as provided under GCC Clause 31, a delay by the Supplier in the performance of its Delivery and Completion obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 26, unless an extension of time is agreed upon, pursuant to GCC Sub-Clause 33.1.
 |
| 1. Termination
 | * 1. Termination for Default

The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate the Contract in whole or in part:if the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted by the Purchaser pursuant to GCC Clause 33; if the Supplier fails to perform any other obligation under the Contract; orif the Supplier, in the judgment of the Purchaser has engaged in fraud and corruption, as defined in GCC Clause 3, in competing for or in executing the Contract.In the event the Purchaser terminates the Contract in whole or in part, pursuant to GCC Clause 34.1(a), the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Related Services similar to those undelivered or not performed, and the Supplier shall be liable to the Purchaser for any additional costs for such similar Goods or Related Services. The Supplier shall continue performance of the Contract to the moment of terminanation.* 1. Termination for Insolvency

The Purchaser may at any time terminate the Contract by giving notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser.* 1. Termination for Convenience

The Purchaser, by notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser’s convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.The Goods that are complete and ready for shipment within twenty-eight (28) days after the Supplier’s receipt of notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect:to have any portion completed and delivered at the Contract terms and prices; and/orto cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Related Services and for materials and parts previously procured by the Supplier. |
| 1. Assignment
 | * 1. Neither the Purchaser nor the Supplier shall assign, in whole or in part, their obligations under this Contract, except with prior written consent of the other party.
 |
| 1. Export Restriction
 | 36.1 In case the conclusion of the contract is prevented by any export restrictions attributable to the Purchaser, to the country of the Purchaser or to the use of the products/goods or systems to be supplied in particular by sanctions arising from trade regulations from a country supplying those products/goods, systems or services, the supplier shall not be bound by its bid, always provided, however, that the supplier can demonstrate to the satisfaction of the Purchaser and of the Bank that it has completed all formalities in a timely manner, including applying for permits, authorizations and licenses necessary for the delivery of the products/goods, systems or services under the terms of the contract.36.2 Notwithstanding any obligation under the contract to complete all export formalities, any export restrictions attributable to the Purchaser, to the country of the Purchaser or to the use of the products/goods, systems or services to be supplied, in particular any export restrictions arising from trade regulations from a country supplying those products/goods, systems or services, that substantially impede the supplier from meeting its obligations under the contract shall release the supplier from the obligation to provide deliveries or services, always provided, however, that the supplier can demonstrate to the satisfaction of the purchaser and of the Bank that it has completed all formalities in a timely manner, including applying for permits, authorizations and licenses necessary for the delivery of the products/goods, systems or services under the terms of the contract. |

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| Section VIII Special Conditions of Contract |
| The following Special Conditions of Contract (SCC) shall supplement and / or amend the General Conditions of Contract (GCC). Whenever there is a conflict, the provisions herein shall prevail over those in the GCC. |
| **GCC 1.1(j)** | The Purchaser’s country is: ***The Republic of Serbia*** |
| **GCC 1.1(k)** | The Purchaser is: **PIU Research and Development Ltd.** |
| **GCC 1.1 (q)** | The Project Site(s)/Final Destination(s) is/are ***The Republic of Ser*** |
| **GCC 4.2 (a)** | The meaning of the trade terms shall be as prescribed by *Incoterms*. If the meaning of any trade term and the rights and obligations of the parties thereunder shall not be as prescribed by Incoterms, they shall be as prescribed by: ***Not applicable*** |
| **GCC 4.2 (b)** | The version edition of Incoterms shall be ***2010*** |
| **GCC 5.1** | The language shall be: ***Serbian and English.*** *(In case of discrepancies the Serbian version is governing)* |
| **GCC 8.1** | For **notices**, the Purchaser’s address shall be:To: ***PIU Research and Development Ltd.***Attention: ***22-26 Nemanjina Street***City: ***11000 Belgrade***Country: ***The Republic of Serbia***Electronic mail address: ***tender.******consumables@piu.rs*** |
| **GCC 9.1** | The governing law shall be the law of*:* ***The Republic of Serbia*** |
| **GCC 10.2** | The rules of procedure for arbitration proceedings pursuant to GCC Clause 10.2 shall be as follows:***Foreign-Trade Arbitration******Serbian Chamber of Commerce******11000 Belgrade, 23 Terazije Street, VII Floor*** |
| **GCC 12.1** | Details of Shipping and other Documents to be furnished by the Supplier are:***Time for completion of thew goods is 56 (fifty-six) days from the date of the conclusion of the Contract, except for the lots including items which relate to gases, i.e. continued delivery. The delivery schedule for gases, until the final delivery of the contracted quantities, shall be determined by final users of goods in the procurement within 6 months from the date of the conclusion of the Contract.***  |
| **GCC 14.1** | The prices charged for the Goods supplied and the related Services performed ***shall not*** be adjustable. |
| **GCC 15.1** | The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:***45 (forty-five) days from the date of the receipt of the invoice with the accompanying documents.*** ***For payment, Bidders in the Purchaser’s country submit the following documents:*** ***a) an invoice with details about the type, quantity and value;******b) delivery note signed by the persons authorized to receive the goods referred to in the Price Schedule with the technical specifications and Delivery Schedules or authorized researcher in accordance with the official records of the Ministry of Education, Science and Technological Developmentc) Delivery Protocol (from the software application);******d) Certificate of Quality of Goods, if required for that type of Goods;****Payable in dinars at the average exchange rate of the National Bank of Serbia on the date of the invoice for Bidders residents of the Republic of Serbia, who used the currency of the European Economic and Monetary Union****For payment, Bidders outside the Purchaser’s country submit the following documents:*** ***a) an invoice with details about the type, quantity and value;******b) CMR;******c) SAD - Single Administrative Document;******d) Delivery Protocol (from the software application);******e) Certificate of Quality of Goods, if required for that type of Goods;*** ***The Supplier will be required to use a software application on delivery recording developed by the Purchaser.*** |
| **GCC 15.5** | The payment-delay period after which the Purchaser shall pay interest to the supplier shall be ***forty-five (45)***days.The interest rate that shall be applied is ***in accordance with the law***.  |
| **GCC 17.1** | A Performance Security ***shall be required.*** |
| **GCC 17.3** | If required, the Performance Security shall be in the form of***: Bid Security in a form of a blank draft with a letter of authorization or a letter of credit or bank guarantee in accordance with ITB 21.2, which means:*****Registered blank bill of exchange and promissory note in favor of the Purchaser, in the amount of ten (10) percent of the value of the price offered, with the clause "without protest", maturity "on demand" and the validity period of 90 days from the date of expiry of the validity of the Bid. The Bidder submits the promisory notein a form regularly used in their business operations and in accordance with the law.****For Bidders outside the Purchaser's country: payable in RSD countervalue at the official middle exchange rate of the National Bank of Serbia on the day of payment.**For non-residents :**Documented, confirmed irrevocable letter of credit in the amount of ten (10) percent of the bid value and the repayment period of 90 days from the date of expiry of the Bid or Bank Guarantee in line with the form specified in the bidding documents at the value of 10 (ten) percent of the bid value and the validity period of 90 days from the date of expiration of the Bid.***In currencies of the payment of the Contract.* |
| **GCC 17.4** | Discharge of the Performance Security shall take place: ***In accordance with ITB Clause 21.*** |
| **GCC 22.2** | The packing, marking and documentation within and outside the packages shall be ***original manufacturer’s packaging (owner’s of a trademark)*** |
| **GCC 23.1** | The insurance coverage shall be as specified in the Incoterms*.* |
| **GCC 24.1** | ***The Supplier is required under the Contract to transport the Goods to a specified place of final destination within the Purchaser’s country, defined as the Project Site, transport to such place of destination in the Purchaser’s country, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.*** |
| **GCC 25.1** | The inspections and tests shall be: ***Not applicable*** |
| **GCC 25.2** | The Inspections and tests shall be conducted at: ***Not applicable*** |
| **GCC 26.1** | The liquidated damage shall be: ***(0,2%) per day of delay*** |
| **GCC 26.1** | The maximum amount of liquidated damages shall be**: ten percent (10%)** |
| **GCC 27.3** | The period of validity of the Warranty shall be: ***Based on a manufacturer certificate, the Supplier guarantees compliance with the certificate in the form of declared expiration date of the product, under the circumstances of adequate storage and handling of the product, according to the instructions of the manufacturer.***For purposes of the Warranty, the place(s) of final destination(s) shall be:***In accordance with the Delivery Schedule.*** |

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| Section IX Contract Forms |

**Table of Forms**

[1. Contract 82](#_Toc372287998)

1. Contract

The Contract is considered to be concluded on the date of certification of the contract signed by the Supplier.

The Contract is concluded between:

1. **JUP Istraživanje i razvoj d.o.o, 22-26 Nemanjina Street 11000 Belgrade, The Republic of Serbia** (hereinafter called “ The Purchaser”)

and

1. *[insert name of Supplier]*, a corporation incorporated under the laws of *[insert: country of Supplier]* and having its principal place of business at *[ insert: address of Supplier ]* (hereinafter called “the Supplier”).

WHEREAS the Purchaser invited bids for certain Goods and Related Services named:

**PROCUREMENT OF LABORATORY SUPPLIES FOR SCIENTIFIC AND RESEARCH PROJECT, No. IOP/1-2014/C/5**

and has accepted a Bid by the Supplier for the supply of those Goods and Services for:

**LOT *[ insert a lot number ]***

**in the sum of:**

 ***[insert offered price excluding VAT in words and figures, expressed in the Contract currency(ies) ]***

***[ insert calculated VAT, expressed in the Contract currency(ies) ]***

***[insert offered price including VAT in words and figures, expressed in the Contract currency(ies) ]***

(hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract:
3. This Contract Agreement,
4. Special Conditions of Contract,
5. General Conditions of Contract,
6. Technical Requirements (including Schedule of Requirements and Technical Specifications,
7. The Supplier’s Bid and original Price Schedules,
8. The Purchaser’s Notification of Award
9. All other documents that make tender documentation, so as the Supplier’s Bid.

3. This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.

4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

5. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of Serbia on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed:

in the capacity of

in the presence of

For and on behalf of the Supplier

Signed: *[insert signature of authorized representative(s) of the Supplier]*

in the capacity of *[insert title or other appropriate designation ]*

in the presence of *[insert identification of official witness]*

1. 1 Most definitions are those of the IFI Anti Corruption Task Force’s Uniform Framework of September 2006. [↑](#footnote-ref-1)