

## CLARIFICATIONS No.3

Issued on 24.07.2015.

ICB No. IOP/2-2015/C/6

**Project: Public Sector Research and Development**

**Subproject: Centralized stock and purchasing system**

**Procurement: Procurement of laboratory supplies for scientific and research organizations**

Qtns. No.	Reference in PN/ Tender dossier	Questions	Answers
		<b>Questions dated: 20/07/2015</b>	
1	N/A	On the web site www.piu.rs besides bidding document you also published all lots with equipment that is the subject of procurement. LOT 032 - Mettler Toledo Standard - 22KB is an empty Excel document without text. Is it some mistake? If so, please publish the document with the necessary items. Same applies to the absence of items before and after "Corrigendum No. 1" made on 17.7.2015.	After "Clarification No.1" made on 7/17/2015 on the web site www.piu.rs it was attached filled Excel document for Lot032 - Mettler Toledo Standard.
2	N/A	Is it acceptable to submit only initialled Contract Agreement, without the General and Special conditions?	According to Section II Bid Data Sheet (BDS), Part C. Preparation of Bids, ITB 11.1 (j) it is specified that initialled Contract Agreement should be submitted together with General and Special Conditions.
3	N/A	I order to lower cost of preparing of the bids and bid value itself we would like to ask whether it is acceptable as a Bid security to submit promissory note and promissory note authorization, and upon signing of the contract Bank Guarantee for good performance.	According to Section II Bid Data Sheet (BDS), Part C. Preparation of Bids, ITB 19.1, as a tool of financial security Bidders should submit Bid Security. Other types of security are not acceptable.
4	N/A	In the documentation it is stated that bidders who are registered in the Register of bidders are not required to submit evidence from Article 75 clause 1-4. It is also stated that the evidence may be issued by the competent institution no more than 60 days before the date of publication of the Procurement notice. Rescript of registration in the Register of bidders has the date of entry, which could be the date when the registry is established (September 1 <sup>st</sup> 2013). We would like to	As the evidence of mandatory requirements appointed in Article 75 of the Law of Public Procurement it is sufficient for the Bidders to submit Rescript of registration in the Register of Bidders instead of required evidence.

		ask if it is acceptable to submit Rescript on registration in the Register of bidders issued e.g. October 11 <sup>th</sup> 2013.	
5	N/A	As the business income it is required to submit - Registered financial statements for the previous three accounting (fiscal) years (2012, 2013 and 2014) prepared by the Bidder. We would like to ask whether it is enough to submit the Balance Sheet and Income Statement issued by the APR for 2012. and 2013. and for the 2014. to submit the Balance Sheet and Income Statement which we electronically filled in for the APR, as we have not yet received a certified copy?	The answer is Yes.
6	N/A	Is it enough to submit a copy of the booklet and M form as evidence of personal capacity?	The answer is negative. It is necessary to submit copy of work booklet, copy of labour contract and M form.
7	N/A	Can we submit copy of Founding Act and a copy of the APR's registration which is required in Bid Data Sheet (BDS)?	The answer is Yes.
8	N/A	Is it enough to submit copies of contracts and certificates verified by the purchasers on fulfilled obligations under contracts, as evidence of business capacity, without the lists of delivered goods, because for some lots evidence for business capacity consist of large number of items, which means that one certificate (for example, from your company) would have over 3000 items (rows)?	The answer is Yes. It is sufficient to specify only the name of the Lot.
9	N/A	How should we fill the form Experience (cont.) in fields physical size, complexity, and technology?	In the form should be briefly described aforementioned contract.
10	N/A	In form Manufacturer's Authorisation, at position (insert name and/or brief description of the goods) is it sufficient to insert only number and title of the lot, because some lots have over 3000 items.	In form Manufacturer's Authorisation it is not needed to specify each individual item, but only the full name of the lot.
11	N/A	In Lots in which name of the manufacturer is stated as standard, an item is precisely defined with catalogue number. Is it acceptable to submit bid without technical specification of items, because the quality of the items is precisely defined with catalogue number? This would meet the principles of ISO certificate 14001: 2004 on the conservation and protection of the environment that our company has and avoid printing and copying over 3,000 pages in one lot. All information concerning the technical specification of offered items are publicly available on bidder's website.	It is required to submit the catalogue number of manufacturer with marked positions which are offered.
12	N/A	If the bid is signed by the legal representative – owner, is it enough to submit just OP form an extract from APR where this information is available?	If the bid is signed by the legal representative – owner, there is no need to enclose a Power of Attorney.

13	N/A	If the bid is signed by the other representative is it sufficient to enclose a Power of Attorney by legal representative, OP form for both representatives and an excerpt from APR where this information is available?	If the bid is signed by the other representative, it is sufficient to enclose a Power of Attorney by legal representative, OP form and an excerpt from APR.
14	N/A	Is it acceptable that for Power of Attorney to be in the Serbian language?	If the bid is submitted in the Serbian language, the Power of Attorney should be on Serbian language as well.
15	N/A	In the Bidding Document it states that the deadline for submission of Request for clarification of the Bidding Document is 15 days before the deadline for submission of bids. Since the deadline falls on non-working day (Sunday), when will be the final deadline for submission of Request for clarification: Friday, Saturday or Monday?	If the deadline falls on non – working day (e.g. Sunday), the final deadline for submission of Request for clarification is next working day (i.e. Monday).
		<b>Questions dated: 22/07/2015</b>	
16	Section III Evaluation and Qualification Criteria, item 2. Qualification (ITB 36)	In section III Evaluation and Qualification Criteria, item 2. Qualification (UP 36), it is specified that for the c) Business capacity evidence is maximum of 3 copies of the Agreement, List of references and Confirmation letter from the Client.  Please explain how to make a Confirmation letter and what text it should contain.	Confirmation letter should be submitted in a free form containing the contract subject, contract value and date of the execution of the contract. It has to be signed and stamped by the Client's side.
17		Proposed changes for Lot 065, Lot 063 and Lot 071	Trademarks and catalogue numbers are given only descriptive. Bidders may offer the listed product or the product with the equivalent characteristics. In accordance with above mentioned the answer is no.