

CLARIFICATIONS No. 4

Issued on 29.07.2015.

ICB No. IOP/2-2015/C/6

Project: Public Sector Research and Development

Subproject: Centralized stock and purchasing system

Procurement: Procurement of laboratory supplies for scientific and research organizations

Qtns. No.	Reference in PN/ Tender dossier	Questions	Answers
		Questions dated: 23/07/2015	
1	Page 15 of Bidding Documents	<p>16.1 To establish the eligibility of the Goods and Related Services in accordance with ITB 5, Bidders <u>shall complete the country of origin declarations</u> in the Technical Specification, included in Section IV, Bidding Forms.</p> <p>16.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods and Related Services, demonstrating substantial responsiveness of the Goods and Related Services to the technical specification, and if applicable, a statement of deviations and exceptions to the provisions of the Section VII, Schedule of Requirements.</p> <p><i>QUESTION:</i> <i>As the lots 01 to 72 are supplies and there are between ten and several thousand items per lot, providing documentary evidence for the technical specifications for each item will lead to giving tens of thousands of papers per bidder and a lot of time and paper for the preparation and for review. So far in PIU tenders for supplies that was not required. Is there possibility to amend that clause?</i></p>	See Corrigendum no. 3

2	Page 16 of Bidding Documents	<p>16.3 The Bidder shall also furnish a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period specified in the BDS following commence the use of the goods by the Purchaser.</p> <p><i>QUESTION:</i> <i>Most lots are consumables and chemicals, clause 16 is not applicable for those bids. Can this clause be amended?</i></p>	See Corrigendum no. 3
3	ITB 17.2 (a)	<p>Manufacturer's authorization is required and may be submitted in the following forms:</p> <ol style="list-style-type: none"> 1. Authorisations of manufacturers given in the form of the template in bidding documents or 2. Agreement on partnership between manufacturers and suppliers, effective on the date of bid submission. <p><i>QUESTION:</i> <i>Lots 63-72 consist of dozens of different manufacturers and each has its representative. It is impossible for one bidder to offer all required items and fulfil the authorizations. Is it possible to avoid authorization for these lots?</i></p>	For lots which are not standard, there is no need for Authorisation. Catalogue numbers are provided as an integral part of the product description. The appropriate quality Goods can be offered.
4	Page 40 of Bidding Documents	<p>c) Business capability</p> <p>Maximum 3 (three) contracts of same nature in the fields related to specific lot(s) of this tender, cumulatively exceeding or at least equal to the amount of the total price offered.</p> <p>This provision applies to all lots and in a case of a joint venture/consortium all parties combined (jointly) should meet the criteria taking into consideration that leading partner must meet not less than fifty (50%) percent of the requirement</p> <p>Abovementioned contracts shall be successfully and substantially completed in the past 3 (three) years, (2012, 2013 and 2014) from the date of this Public Invitation Notice.</p> <p>Evidence: Copies of signed contracts (with the list of delivered items which includes quantity and prices), List of references and Confirmation Letters from Client.</p> <p><i>QUESTION:</i> <i>Since this is about consumables where individual figures are small, it is difficult to have individual contracts which are big enough that three contracts</i></p>	See Corrigendum no. 3

		<p><i>collectively cover the procurement for hundreds of users in this tender. Can you increase the number of contracts in order to meet the necessary reference? Can we submit invoices because all customers do not buy goods under contract? How demanded evidence: the contract signed with the list of delivered items - requires hundreds and thousands of pages, is it sufficient to submit only a written statement from the Client that the goods were delivered under contract or invoice (with numbers and dates) in certain value?</i></p>	
5	Page 40 of Bidding Documents	<p>c) Business capability</p> <p>Maximum 3 (three) contracts of same nature in the fields related to specific lot(s) of this tender, cumulatively exceeding or at least equal to the amount of the total price offered.</p> <p>This provision applies to all lots and in a case of a joint venture/consortium all parties combined (jointly) should meet the criteria taking into consideration that leading partner must meet not less than fifty (50%) percent of the requirement</p> <p>Abovementioned contracts shall be successfully and substantially completed in the past 3 (three) years, (2012, 2013 and 2014) from the date of this Public Invitation Notice.</p> <p>EXP (i.e. experience) form is stated in the further documentation.</p> <p><i>QUESTION:</i></p> <p><i>Could you please clarify how and in which way to prove business capability and in which way to fill in EXP (i.e. experience) form.</i></p>	<p>The condition that is related to business capability and the way of proving it, are explained in the previous answer.</p> <p>Instructions related to EXP (i.e. experience) form and how to fill it are explained in Clarification no. 3, Question 9.</p>
6	ITB 19.1	<p>The bidding documentation IOP/2-2015/C/6 point UP 19.1, page 31/96 relates to bank guarantee.</p> <p><i>QUESTION:</i></p> <p><i>Are the bidders from the Purchaser's Country allowed to deliver bank guarantee submitted form the bank in EUR or it has to be submitted from the domestic bank?</i></p>	<p>It is allowed to deliver bank guarantee submitted from the financial institution from abroad only if that institution has correspondent financial institution located in the Purchaser's country. In that case bank guarantee can be implemented.</p>
7	ITB 14.8 (b), (i), (c) i (v)	<p>Page 32/96, section UP 14.8 (b), (i) I (c) (v) it is specified that the Purchaser shall not pay any amount of Custom Duties and other Import Taxes.</p> <p><i>QUESTION:</i></p> <p><i>Does it mean that the price should be expressed without these taxes? Also, during an import will we receive confirmation form from you about exemption</i></p>	<p>Confirmation form about exemption from Custom Duties and other Import Taxes will not be provided. The exception is for bidder 'PIU Research and Development' Ltd. Belgrade.</p>

		<i>from Custom Duties and other Import Taxes?</i>	
8	ITB 21.2	<p>Page 34/96, section UP 21.2, The inner and outer envelopes shall bear the following additional identification marks:</p> <ol style="list-style-type: none"> 1. IOP/2-2015/C/6 and Procurement of laboratory supplies for research and scientific organizations. 2. Name and number of lot for which the bid is submitted. <p>Bidders shall submit their offers in separate envelopes for each lot. Abovementioned separate envelopes shall not be placed in the single outer envelope.</p> <p>QUESTION: <i>If you state that it is forbidden to pack documentation in outer envelopes, could you please clarify the difference between inner and outer envelopes. Or, could you exactly explain how to pack documentation.</i></p>	<p>Bids and their copies should be submitted for each lot separately. Inner and outer envelopes refer to copy and original bid, i.e. bid and its copy should be packed in outer envelope.</p>
9	Page 40 of Bidding Documents	<p>Page 39/96 relates to business revenue.</p> <p>The average annual business turnover of the Bidder in the last three accounting years (2012, 2013 and 2014) must be at least equal to the amount of the financial proposal of the Bidder.</p> <p>Evidence: Registered Financial Statement for the past three accounting years (2012, 2013 and 2014) prepared by the Bidder.</p> <p>This provision applies to all lots and in a case of a joint venture/consortium all parties combined (jointly) should meet the criteria taking into consideration that leading partner must meet not less than fifty (50%) percent of the requirement.</p> <p>QUESTION: <i>Can a company founded at the beginning of the year which does not have financial statements participate in public procurement and submit a certificate from the Business Registers Agency that has no registered financial statements?</i></p>	<p>The company founded at the beginning of the year may participate in the tender, but since it is not impossible to fulfil the financial requirement concerning the average annual turnover, it is possible to participate only as a member of the consortium.</p>