

CLARIFICATIONS No. 5

Issued on 03.08.2015.

ICB No. IOP/2-2015/C/6

Project: Public Sector Research and Development

Subproject: Centralized stock and purchasing system

Procurement: Procurement of laboratory supplies for scientific and research organizations

Qtns. No.	Reference in PN/ Tender dossier	Questions	Answers
		Questions dated: 28/07/2015	
1	Section IV, Bidding documentation, page 42.	Section IV, Bidding forms, Letter of bid, part a) What should be filled in the field after (ITB 8)?	In the field after (ITB 8), there is no need to write anything. It is related to technical error.
2	Section IV, Bidding documentation, page 43.	Section IV, Bidding forms, Letter of bid, part k): The option that is not applicable for us needs to be deleted or crossed out?	The option that is not applicable can be crossed out.
3	Section IV, Bidding documentation, page 43.	Section IV, Bidding forms, Letter of bid, part l): As you wrote 'Not applicable', does it mean that chart should not be filled?	The chart that is not applicable remains unfilled.
4	Section IV, Bidding documentation, page 43.	Section IV, Bidding forms, Letter of bid, Name of the Bidder: Do we have to write only the name and surname of the bidder or the company's name too	Company's name needs to be written in the section that is related to Name of the Bidder.
5	Section IV, Bidding forms, ELI 1.2 Partner to JVCA Information Sheet: Does solo bidder enclose this form initialled and crossed out or does not enclose it at all?	For solo bidder there is no need to enclose ELI 1.2 form with joint venture data list.	Section IV, Bidding forms, ELI 1.2 Partner to JVCA Information Sheet: Does solo bidder enclose this form initialled and crossed out or does not enclose it at all?
6	N/A	The Letter of Intent: Does it relay on the Performance Security in the amount of 10% of the contract price (without VAT)?	The Letter of Intent relays on the Performance Security in the amount of 10% of the contract price (without VAT).
7	Section X, Bidding documentation, page 93.	Do we have to submit the Bank Guarantee form (Performance Security) in the Bid for successfully done business, Section X (only initials and stamp)?	There is no need to submit The Bank Guarantee form (Performance Security) in the Bid for successfully done business. The form mentioned above is

			Bank guarantee model which contains important elements.
8	N/A	Do we have to numerate all pages of the bid or only the forms where it is needed?	All pages of the bid have to be numerated.
9	N/A	Should we prepare all the forms on the company's memo or just Letter of bid?	The Bidder is not obligated to enclose any forms from the bidding documentation on the company's memo.
		Questions dated: 29/07/2015	
10	N/A	In cases where the bidder's code number is not specified in the manufacturer's catalogue, is it acceptable to submit manufacturer's declaration verifying that the bidder's code numbers are matching with required technical specifications.	It is acceptable to submit manufacture's declaration verifying that the bidder's code numbers are matching with required technical specifications.
11	N/A	<p>As per clarification no. 3 (24.07.2015) which states that it is necessary to submit manufacturer's catalogue with marked positions offered, we want to inform you that the most manufacturer's do not print catalogues. Products from their selection are available on the web site of manufacturer or as a.e-catalogue.</p> <p>As an example of documentation that needs to be submitted, we will present you Lot 052 Sigma Life Science standard which contains 3085 products. Technical specifications for some items which are downloaded from the manufacturer's website have more than 2 sides, which is printing at least 6170 pages (only technical specifications and it is necessary to submit original and the copy of the bid). Scanned documentation in PDF should be submitted as well (completed bid).</p> <p>We are kindly asking you to accept statement made under penalty of perjury which will contain link where you can check technical specifications of the offered catalogue numbers for lots that are defined as standard.</p> <p>The link that contains technical specifications (PDF) for an item is present below: http://www.sigmaaldrich.com/catalog/product/fluka/01324?lang=en&region=XX</p>	The bidder can submit manufacturer's catalogue with marked positions which are offered or to indicate a link where you can check technical specifications of the offered catalogue numbers with defined items.
12	N/A	As there are differences on many positions between the amount described in the position and the given code, what should be considered as a relevant amount? Should it be the one that is described in item's description or the code's description?	In order to submit (Purchaser) an accurate answer, it is necessary to make an inquiry for each position where the difference is present.

13	N/A	<p>When filling in Experience form, it is necessary to submit:</p> <p>Evidences: Signed contract copies (price and quantity of delivered items), The Reference list and a Confirmation letter form Client.</p> <p>Since the contracts (in most cases) do not contain a list of supplied items, could you please specify how should we proceed?</p>	Please check Amendment of Bidding Document, no. 3
14	N/A	<p>Since all items and their quality are specified by the given code in lots which are standard, is it enough to induce catalogue number and manufacturer in bid (which is required in bid's chart) without catalogue printed page attached because they are public and available.</p>	For Lots that are not standard, catalogue number of manufacture's and product's description should be added (Technical specifications with price structure form - excel file, Columns M, N, O)
15	N/A	<p>For lots that are not defined as a standard is it necessary to submit Manufacturer's Authorisation Letter?</p>	For lots that are not defined as a standard it is not necessary to submit Manufacturer's Authorisation Letter.
16	N/A	<p>Considering that there are many lots, is it acceptable to submit registered promissory note as a part of financial security? In that way we would provide greater competitiveness.</p> <p>The way you defined financial security, results expensive costs to prepare bidding documentation and it privileges big market companies. Issuing of bank guarantee costs at least 6.000,00 RSD and it takes 10 - 15 days.</p> <p>Maybe the solution is to submit registered promissory with bid and chosen bidder would submit a bank guarantee for successfully done business.</p>	As a part of financial security, it is acceptable to submit bank guarantee.
		Questions dated: 30/07/2015	
17	N/A	<p>Can the amount of bank guarantee be higher than 2.5 % of the bid value?</p>	It is acceptable to submit bank guarantee with the amount higher than 2.5 % of the bid value.
18	N/A	<p>Can the importance of bank guarantee be longer than 28 days than the validity of the bid?</p>	The importance of bank guarantee can be longer than 28 days of the bid value.
19	Bidding documentation, page 50.	<p>On the page 50, Bidding documentation, there is form:</p>	Please check Amendment of Bidding Document, no. 4

Bidder's Legal Name: _____ Page _____ of _____ pages

JVCA Partner's Legal Name: _____



Similar Contract No. <i>[insert specific number]</i> of <i>[total number of contracts]</i> required	Information
Description of the similarity in accordance with Sub-Factor 2.4.2(a) of Section III:	
Amount	
Physical size	
Complexity	
Technology	

Evidence: Copies of signed contracts (with the list of delivered items which includes quantity and prices), List of references and Confirmation Letters from Client.

In the section no. 3 you answered that the contract should be described.

Question: How to describe contract in this chart when there are thousands of pieces of laboratory glass, plastic, paper or chemicals?

Physical size is from few millimetres to meter/two meters per piece, if we express the weight it is from dozen grams to several kilograms.

Could you please clarify on which measure unit to relay on?

The complexity refers to?

What type of technology refers to delivering consumables, chemicals and smaller appliances?