

**CLARIFICATIONS NO.1**

Issued on 29.01.2016.

ICB No. IOP/12-2015/G

**Project: Public Sector Research and Development**

**Subproject: Consumables**

**Procurement: personal computers, computer equipment, external devices and photo equipment for the needs of scientific research organisations**

Qtns. No.	Reference in PN/ Tender dossier	Questions	Answers
1		<p><b>Questions dated: 20/01/2016</b></p> <p>Section III. Evaluation and Qualification Criteria                      2. Qualification (TTB 36)                      d) Personnel Capability</p> <p>You have requested: The Bidder must demonstrate that it has at least 3 staff currently working in fields related to this contract and at the time of Tender announcement.                      Documentary evidence: Copy of work booklet, copy of labour contract or other appropriate evidence.                      Due to personal data protection restrictions, we can not provide copies of work booklet and labour contract.                      We can give an official confirmation/declaration and CVs of the appropriate employees.                      Could you please confirm that you will accept this declaration?</p>	<p>The Bidder shall furnish official document which is in accordance with valid legislation of Bidder's country and represents evidence on fulfilment of requirements from Section III, Evaluation and Qualification Criteria, d) Personnel Capability</p>

2	Please confirm that you require a specific Letter of Intent of commercial bank on submission of advance payment guarantee/performance bank guarantee.	In accordance with Section II (BDS), ITB 11.1 (j) Bidder is obliged to furnish Letter of Intent of commercial bank on submission of advance payment guarantee/performance bank guarantee.
3	You have required that: Bid Price should be quoted: DAP+UNLOADED (delivered at users' premises). Custom duties on import and other related costs are specially declared. Could you please clarify how the Customs duties and other related costs will be specially declared?	Please see Corrigendum No. 2
4	Please clarify if we have to include the Customs duties and taxes in our offer or the contract will be Customs duties and taxes exempt? Please clarify if we need some kind of registration of our company with JUP Istraživanje i razvoj d.o.o Beograd for taking part in this bid.	For taking part in this bid, you do not need to register with our company.
<b>Questions dated: 22/01/2016</b>		
5	Please, confirm us if you will accept reference offer for business capacity issued in Serbian language and translated in English by a court interpreter, as a proof?	Please see Corrigendum No. 2
6	As a proof, for the staff capacity, you are asking copy of working booklet, work contract of some other document. Pleas, confirm us if we can deliver to you a copy of M form as a proof?	You can deliver a copy of M form as a proof.
7	As some other producers issue confirmation on their own forms, with which they authorize the tender to participate in procurement (producer authorisation, page 56,57 of open competition documentation), please confirm us if, a/m confirmation form, doesn't have to be issued at the form from open competition documentation, and that producer can issue the confirmation on their own form?	Confirmation form does not have to be issued at the form from open competition documentation. However, It has to include the same information as the form.
8	If Bidder requires advance payment, is it necessarily to deliver letter of intent of returning advanced payment.	Please see Corrigendum No. 2
9	Kindly, provide the current account details, so that we could acquire the Bank Guarantees.	The text of the Bid Security does not contain the account number of the Beneficiary but the account of the Applicant. All necessary information on the account number of the Beneficiary (JUP istraživanje i razvoj doo) can be found on the website of the National Bank of Serbia.

10		Bidders must submit the Bid Security amounting to 2,5% of the bid value per lot. Is this amount inclusive or exclusive of VAT.	This amount is exclusive of VAT.
11		We couldn't find in bidding documentation is the advance payment obligatory or not. Please clarify that.	The Advance payment is not obligatory.
12		We couldn't find in bidding documentation is the Letter of intent of commercial bank on submission of commercial bank on submission of Performance Guarantee obligatory or not. Please clarify that.	Please see Corrigendum No. 2

