

CLARIFICATION No. 3

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ICB No IOP/13-2015/C/9

Project: Public Sector Research and Development

Subproject: Centralized system for stock and purchasing consumables

Procurement: Procurement of Laboratory Supplies for Scientific and Research Organizations

No.	Reference to PN/ Bidding documents	Question	Answer
		Questions dated: 22/01/2016	
1.		Since the Founding act or registration of the enterprise are publically available data in the BRA, is it necessary to submit it as you state in the Form ELI 1.1 clause 7 page 48/100 of the bidding document?	If the requested evidence is publically available information, it is enough to submit the Statement containing the internet website on which the requested evidence can be found.
2.		Can the bid be stated in dinars or only in euros? If it is submitted in euros, how should we express the amount in the Bill of Exchange Authorization?	Bid must be submitted in currency EUR. In the Bill of Exchange Authorization it is necessary to express the amount in currency EUR.
3.		Why is it necessary to submit the copies of the financial reports, since those are publically available data?	If the requested evidence is publically available information, it is enough to submit the Statement containing the internet website on which the requested evidence can be found.

		Do all positions within the lot represent positions or are those lots, i.e. is it necessary to submit the bid for all items within 1 lot or is it possible to do it for 1 item from the lot?	Every lot has its number and name. One lot includes one or more items. Bidder must submit the bid for all items which are included in one lot, if he does not do that his bid shall be evaluated as substantially not responsive i.e. inadequate.
	Section II Bid Data Sheet (BDS), UP 20.1	If we submit the bid for lot 1, should we submit it in one envelope, containing 2 envelopes: one containing a CD with the printed copies of the bid, and the other containing the originals?	In accordance with the bidding document, besides the original of the bid, number of copies is: 0 (zero) and one CD with the electronic copy (all documents in PDF form except Price Schedule which should be in Excel form). Bidders submit their bids in separate envelopes for every Lot.
	Section III Evaluation and qualification criteria, page 42	The Bidder must demonstrate that it has at least 1 (one) full-time employee currently working in fields related to this contract and at the time of Tender announcement. Documentary evidence: Copy of Employment Booklet, copy of labour contract or other appropriate evidence What is implied under – “that it has at least 1 (one) full-time employee currently working in fields related to this contract”? What is the relation between the Labour contract and the subject of the public procurement?	In accordance with the bidding document, as evidence of personnel capacity, it is necessary for the bidder to demonstrate that it has at least 1 (one) full-time employee currently working in fields related to this contract and at the time of Tender announcement, i.e. that the bidder has employees working on jobs which will enable the execution of the subject of this contract.
		Questions dated: 25/01/2016	
4.		Regarding Lot 570 - Welding equipment We consider that it is no one's interest for this tender to fail, so we kindly ask you to inform us (which is not against the Law on public procurements) what is the estimated value of the tender? Namely, there is a possibility for the factories to provide additional rebate for their products, in order for them to try to avoid the cancellation of the tender for Lot 570, due to a wrongly estimated value of the tender.	The purchaser retains his right not to publish the estimated values per lots until the bid opening procedure.
5.		Is it acceptable, instead of Manufacturer's authorization, for this public procurement, for the bidder to submit the Exclusive Authorization to	It is not necessary to submit the Manufacturer's authorization.

		<p>represent, authorized by the court interpreter, which authorizes us to represent, distribute, sell, provide aftersales support. We are the only authorized company which can in our name do all the selling, concluding contracts, conduct all actions of the manufacturing program including all goods which are a subject of the bid.</p> <ol style="list-style-type: none"> 1. Due to a large number of production places it is not possible to obtain the manufacturer's authorization, namely Siemens Healthcare Diagnostics does business through regional representatives who can issue the authorization: in this case Siemens Healthcare Diagnostics GmbH Austria. 2. Document is requested for the bidder to fill in the form which is in Serbian, which is not possible to obtain from Siemens. 	
		Questions dated: 26/01/2016	
	Section II. Bid Data Sheet (BDS), ITB 20.1	According to ITB 20.1 (BDS), I do not need to submit a copy of the bid. The original is sufficient. Is this correct?	In accordance with the bidding document, besides the original of the bid, number of copies is: 0 (zero) and one CD with the electronic copy (all documents in PDF form except Price Schedule which should be in Excel form).
		Also according to ITB 20.1 (BDS), you request an electronic copy on CD. Do you also accept the electronic copy on a USB flash drive?	Purchaser shall accept the bid submitted on the USB flash drive.
		<p>Bid Security: Do you accept a bank guarantee issued by our bank "Hypo Tirol Bank AG, Austria"?</p> <p>I have checked back with our Bank, unfortunately, they do not have a correspondence bank in Serbia. Will you therefore accept the bank guarantee issued by our bank "Hypo Tirol Bank AG, Austria"?</p>	Yes, we accept a bank guarantee issued by our bank "Hypo Tirol Bank AG, Austria".
		SCC: In GCC 16.1, it says that a bidder of a foreign country needs to submit several documents in order to receive payment. Could you please let me	<p>SAD stands for The main customs form used in international trade is known as the Single Administrative Document.</p> <p>CMR stands for type of Transport Document for road transport.</p>

		<p>know what the abbreviation CMR and SAD means and what exactly these documents are? Furthermore, it says that the supplier will be required to use a software application on delivery recording developed by the purchase. Could you please let me know what this means? Our company usually does not offer on-site installation. This is normally done by the customer themselves.</p>	<p>Instruction for software application will be delivered to supplier who is awarded the contract.</p> <p>All items must be delivered and installed according the technical specification.</p>
		<p>Regarding the requested bank guarantees in the bidding document of tender no IOP/13-2015/C/09, Performance Security is demanded, in the amount of 10% which is submitted by the selected bidder within 28 days form the day of Contract signing, while we cannot find it anywhere in the document that during the bid submission it is necessary to submit the Letter of intent from the bank, as it was requested in the previous tenders.</p> <p>We kindly ask you to clarify, is it necessary for the bidder to submit, together with the bid, the Letter of intent from the bank, that it will, in case of contract signing, issue a performance security?</p>	<p>It is not necessary for the bidder to submit, together with the bid, the Letter of intent from the bank that it will issue a performance security.</p>
13.		<p>If the bid is signed by a legal representative – owner, is it enough, for the Power of attorney, to submit only the List of authorized signatories and Certificate from the BRA?</p>	<p>In this case it is enough to submit the List of authorized signatories and Certificate from the BRA.</p>
14.	Bidding document, Section II Bid data Sheet (BDS), ITB 15.1	<p>Considering that in the bidding document section II BDS, ITB clause 15.1 states “Residents of the Republic of Serbia shall be paid in RSD according to the middle exchange rate of the National Bank of Serbia on the day of the bids opening”, is it acceptable to, in case of exchange rate change by more than +/- 3% from the day of bid opening to the moment of payment, to adapt the amount for payment to that difference</p>	<p>Purchaser remains at the bidding document in which it is stated, Offered price is fixed and it cannot be changed.</p> <p>The currency of the bid is currency of The European Economic and Monetary Union (EUR).</p> <p>Residents of the Republic of Serbia shall be paid in RSD according to the middle exchange rate of the National Bank of Serbia on the day of the bids opening.</p> <p>The source of exchange rate shall be the middle rate published by the: National Bank of Serbia.</p>
15.		<p>Since in Section III of the bidding document for Financial capability the request is Liquidity – Bidder cannot have any registered blockage of their</p>	<p>Yes, Bidder can submit the statement in which he refers to the website of the NBS on which public data can be found on the number of days of insolvency, which shows that the Bidder has no</p>

		<p>account during the past two years from the date of this Procurement Invitation Notice</p> <p>And as evidence a certificate from the competent institution issued after the announcement of the Procurement Invitation Notice is requested.</p> <p>We kindly ask you to confirm whether the bidder, can fulfil this condition by submitting a statement in which he refers to the website of the NBS on which public data can be found on the number of days of insolvency.</p>	<p>registered blockage of their account during the past two years from the date of this Procurement Invitation Notice.</p>
16.		<p>Excel document LOT 564 in the right corner there is a wrong number IOP/5-2015/C/8 and our number IOP/13-2015/C/9.</p>	<p>Please refer to Corrigendum no. 5.</p>
17.		<p>Is it necessary for LOTs over 5000 EUR to submit the bill of exchange as the guarantee or is it enough only to submit the bank guarantee.</p>	<p>For the bid value over 5000 EUR, as an instrument of financial security for Bid Security, only the bank guarantee is submitted.</p>
18		<p>Bidding document says that the Price Schedule and including technical specification form should be filled in (p.51).</p> <p>Is there any obligatory form of technical specification (I could not find it in the bidding document) or can I compose it alone in Excel?</p>	<p>Form of technical specification contains the Price schedule. There is only one form of technical specification which is published on the website of the Purchaser in Excel form with the number and name of the lot in the title.</p>
		<p>Questions dated: 27/01/2016</p>	
19		<p>In the Letter of bid we should fill in the Name of the Bidder* <u> [insert complete name of person signing the Bid]</u></p> <p>We kindly ask you to clarify whether the name of the company or the name of the person signing the bid should be inserted.</p>	<p>Full name of the legal person i.e. the name of the company of the bidder is to be inserted.</p>
20		<p>Is FIN form to be filled for 2012. 2013. and 2014?</p>	<p>Purchaser shall accept the filled form FIN for 2012, 2013. and 2014. Of filled form FIN for 2013. 2014. and 2015.</p>
21		<p>Is the contract on the procurement of goods to be filled, considering that as the note states that the successful bidder fills the form according to the provided instructions?</p>	<p>Bidder should fill, sign and stamp the contract model, and by doing so he gives the consent to the General and Special Conditions of Contract.</p>

