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|  | **Procurement of the design of technical documentation for the construction of** **multi-apartment buildings**  |
|  | **CONTRACT PROCUREMENT NOTICE – OPEN PROCEDURE** |
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|  | Reference number: | RHP-W5-AB/IOP1-2016 |
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|  | Programme and financing: | *Joint Regional Programme on Durable Solutions for Refugees and Displaced Persons – RHP/ Country Housing Programme in the Republic of Serbia)*Framework Agreement entered into between the Council of Europe Development Bank and the Republic of Serbia in relation to the Regional Housing Programme, signed on 25 October 2013 and Grant Agreement entered into between the Council of Europe Development Bank and the Republic of Serbia in relation to implementation of Subproject V of the Regional Housing Programme, signed on 14 August 2015. |
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|  | Contracting Authority: | JUP Istraživanje i razvoj d.o.o. Beograd |
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|  | Address of the Contracting Authority: | 22-26 Nemanjina, 11000 Belgrade, Republic of Serbia |
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|  | Web address of the Contracting Authority: | [www.piu.rs](http://www.piu.rs) |
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|  | Type of procurement procedure: | International open procedure |
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|  | Type of contract: | Service Contract |
|  | In the agreement on implementation of CHP in the Republic of Serbia, construction of multi-apartment buildings has been stipulated as one of modalities (A1: Apartment buildings) to be implemented through several implementation phases. The aforesaid housing modality has been defined as collective housing mode in buildings and new locations, and it pertains to refugees who want to integrate in local communities as beneficiaries.The scope of this project implies drafting of documentation for 25 (twenty-five) apartment buildings located in the following towns and cities: Požarevac, Malo Crniće, Žabari, Svilajnac, Kruševac, Niš, Loznica, Krupanj, Ub, Valjevo, Mionica, Užice, Lučani, Čajetina, Novi Pazar, Kikinda, Bački Petrovac, Temerin, Zrenjanin, Bačka Palanka, Sremska Mitrovica, Irig, Sremski Karlovci, Pančevo, Novi Sad. |
|  | Number of lots, if contract is divided in lots: | 4 (four) lots |
|  | Maximal contract budget: | Lot 1: 111,026 EURLot 2: 148,535 EURLot 3: 153,786 EURLot 4: 203,873 EUR |
|  | Duration and type of framework contract (single supplier or multi-supplier framework contract) if framework contract is to be awarded: |
|  | Not Applicable |
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|  | Eligibility criteria: |
|  | All interested persons shall have the right to participate either individually or as a part of a group of tenderers, provided they fulfil eligibility criteria defined in a part of Tender Dossier: Instructions for Tenderers, Chapter 3: Eligibility criteria for evaluation and comparison, as well as conditions defined in the Procurement Manual for goods, works and services of the Council of Europe Development Bank, Chapter 3.3: Eligibility criteria for participation in the procedure and provision of goods, works and services.<http://www.coebank.org/en/about/policies-and-guidelines/projects-and-loans-policies-and-guidelines>  |
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|  | Selection criteria: |
|  | Tenderers shall fulfil all the conditions listed below. In case of group tender, these selection criteria shall apply to the entire group of tendered. **1) Financial capacity of tenderers:**1. **Liquidity:** Tenderer's account has not been blocked in the period of twelve (12) months before the Public Call for submission of tenders.

This provision shall pertain to all tenderers from the group of tenderers and to all subcontractors.1. **Bankruptcy and liquidation**: Tendered had not been subject to bankruptcy or liquidation procedure, or to previous bankruptcy procedure.

This provision shall pertain to all tenderers from the group of tenderers and to all subcontractors.1. **Business revenues:** Tenderer must have average annual business revenue in the period of past three (3) years (2012, 2013, 2014) in the amounts not less than:
* for Lot 1: 165,000 EUR
* for Lot 2: 225,000 EUR
* for Lot 3: 230,000 EUR
* for Lot 4: 305,000 EUR

**If tenderers submit tenders for more than one lot, they shall have at least a sum of average annual revenues over the past three years for lots they are competing for.**Group of tenderers: Leading member of the group of tenderers shall fulfil at least 50% of the listed conditions.**2) Professional capacity of tenderers:**1. Tenderer must have at least the following structure of (steadily) employed persons:
* for Lot 1: 8 persons, of whom 6 engineers
* for Lot 2: 8 persons, of whom 6 engineers
* for Lot 3: 8 persons, of whom 6 engineers
* for Lot 4: 8 persons, of whom 6 engineers

**If tenderers submit tenders for more than one lot, they shall employ at least a sum of minimal number of persons for the lots they are competing for.** Group of tenderers: Leading member of the group of tenderers shall fulfil at least 50% of the listed conditions.**3) Technical capacity of tenderers:**1. Prior experience in the development of technical documentation:

Over the past 5 (five) years, tenderer has developed or has been leading member of a group for the development of technical documentation, i.e. main designs, detailed design for construction or design for construction, with all installations, for the construction of new buildings, upgrade or reconstruction of the existing buildings, in particular: residential buildings, hotels and other buildings for short-term stay, business buildings, wholesale and retail buildings, industrial facilities, buildings for cultural and artistic activities, museums and libraries, school buildings and scientific-research buildings, hospitals and other healthcare buildings, clerical and other religious buildings, barracks and other military, police or fire-fighter quarters, on at least:* for Lot 1: 10,000 m2 total gross area
* for Lot 2: 13,000 m2 total gross area
* for Lot 3: 14,000 m2 total gross area
* for Lot 4: 18,000 m2 total gross area.

**If tenderers submit tenders for more than one lot, they shall have at least a sum of gross developed areas over the past five years for the lots they are competing for.**Note: Experience in the development of technical documentation does not include technical documentation for buildings which are not of similar nature and/or complexity as those for the proposed contract, that is: buildings for traffic and communication, tanks, silos and warehouses, agricultural structures, historic or protected monuments, other buildings not classified elsewhere, traffic infrastructure, pipelines, communication and electric lines, complex industrial establishments and other hereby not mentioned structures.Current development of technical documentation and prior experience in the course of which there were breaches and contract terminations by contracting authority, shall not be taken into account as relevant reference.Group of tenderers: Leading member of the group of tenderers shall fulfil at least 50% of the listed conditions. 1. Tenderer shall hold at least the following number of authorised licences for 2D/3D drawing software (CAD programs):
* for Lot 1: 3 licences
* for Lot 2: 3 licences
* for Lot 3: 3 licences
* for Lot 4: 3 licences

**If tenderers submit tenders for more than one lot, they shall have at least a sum of minimal number of licences for lots they are competing for.**Group of tenderers: Leading member of the group of tenderers shall fulfil at least 50% of the listed conditions. 1. Tenderer must hold valid certificate for ISO 9001:2008, area of: Design Development.

Group of tenderers: One member of the group of tenderers must fulfil the above mentioned conditions. |
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|  | Award criteria (lowest price or most economically advantageous tender), elements of award criteria if most economically advantageous tender criteria is to be used: |
|  | Criteria for economically most advantageous tender shall be based on the following elements:

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| **No.** | **Criteria elements** | **Maximal score** |
| **1.** | Key experts | **50 points** |
| **2.** | Offered price | **50 points** |
|  | **Total**  | **100 points** |

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|  | Access to tender documents, internet address where tender documents can be downloaded:  | <http://www.piu.rs><http://portal.ujn.gov.rs> |
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|  | Address and web page of state, regional and local authority where information about taxes, environmental protection, employment and working conditions can be found: |
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|  | Submission of tenders, deadline for submission of tenders: | Tenders should be submitted as registered letter with return note, or in case of personal submission, with the submitted receipt of the tender. Tender shall be submitted to the following address: JUP Istraživanje i razvoj d.o.o. Beograd, Veljka Dugoševića 54, fourth floor – register’s office, 11000, Belgrade, Serbia.If the tender is submitted in person, the delivery address is: JUP Istraživanje i razvoj d.o.o. Beograd, Veljka Dugoševića 54, fourth floor – register’s office, 11000, Belgrade, Serbia, between 09:00h and 15:30h.Final deadline for the submission of tenders shall be: 09.05.2016 by 12:00h |
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|  | Tender opening session – date, time and venue: | Opening of tenders shall be scheduled for 09.05.2016 at 12:30, on the premises of JUP Istraživanje i razvoj d.o.o. Beograd, Veljka Dugoševića 54, first floor, 11000, Belgrade. |
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|  | Conditions for participation in tender opening session: |
|  | Contracting Authority shall open the tenders in presence of authorised tenderers' representatives who wish to attend the opening session, in time and at the place designated in the Public Call and in the Instructions for Tenderers. Representatives of tenderers attending the opening session shall provide relevant authorisation for presence and signing, and shall sign a document to confirm their presence. |
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|  | Deadline for contract award decision: | Not later than 120 days after the deadline for submitting tenders |
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|  | Contact: | JUP Istraživanje i razvoj d.o.o. BeogradProcurement Division *irena.obradovic@piu.rs* |
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|  | Other information: |
|  | Procurements of goods, works and services funded by CHP in the Republic of Serbia have been prepared, awarded and organised in collaboration with Partner Countries and CEB Procurement Manual for goods, works and services, published on the following web page:<http://www.coebank.org/en/about/policies-and-guidelines/projects-and-loans-policies-and-guidelines> . |