Section III. Evaluation and Qualification Criteria

This Section complements the Instructions to Bidders. It contains the criteria that the Purchaser may use to evaluate a bid and determine whether a Bidder has the required qualifications. No other criteria shall be used.

**Contents**

1. Evaluation Criteria (ITB 35.3 (d))

2. Postqualification Requirements (ITB 37.2)

**1. Evaluation Criteria (ITB 35.3 (d))**

The Tender evaluation criterion is **lowest Evaluated Tender Price**. The Tenders will then be ranked from the lowest to the highest price. The lowest Evaluated Tender is the most favorable.

 This provision applies to all lots.

**2. Postqualification Requirements (ITB 37.2)**

After determining the lowest-evaluated bid in accordance with ITB Sub-Clause 36.1, the Purchaser shall carry out the postqualification of the Bidder in accordance with ITB Clause 37, using only the requirements specified. Requirements not included in the text below shall not be used in the evaluation of the Bidder’s qualifications.

* + 1. **Legal Capability**

**Bidders will be excluded from participation in the procurement procedure:**

Candidates, bidders or applicants will be excluded from participation in procurement procedures if:

- they are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings bconcerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;

- they have been convicted of an offence concerning their professional conduct by a judgment which; has the force of res judicata; (i.e. against which no appeal is possible);

- they have been guilty of grave professional misconduct proven by any means which the Contracting Authority can justify;

- they have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the Contracting Authority or those of the country where the contract is to be performed;

- it has been shown that, concerning some other tender procedure or donation awared procedure under EU general budget, there has been a searious breach of contract due not fulfilling its contract obligations from the Bidder’s side;

- they have been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the EU's financial interests;

Bidder must provide evidence, by common law countries in which they are established, not to fall into the above categories. Date of evidence submitted papers must not be older than **60 days** before the date of the anouncement of the Public Invitation. If there is any doubt about those facts, the Bidder is obliged to submit documentary evidence to demonstrate the abovementioned.

For the Bidders from the Purchaser’s Country the evidences are:

Certificates by the Commercial Court and the Misdemeanor Court or a Certificate of the Business Register Agency confirming that no final court or administrative measure prohibiting business activity has been issued against the bidder;

A Certificate of the Tax Administration of the Ministry of Finance of the Republic of Serbia and a Certificate of the Local Self-Government Unit – Public Revenue Office about taxes and contributions paid.

 This provision applies to all lots and to all members of joint ventures.

* + 1. **Financial Capability**

Liquidity in the current year – The Bidder (all members in a joint venture) must not have had any registered blockage of their account during the current and the last year.

Evidence: A certificate from the competent institution (the body that keeps a register of companies, central bank or the commercial bank of the bidder) issued after the anouncement of the Public Invitation.

This provision applies to all lots and to all members of joint ventures.

The business revenues in the past three accounting years totally:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Lot** |  |  | **Name** | **Amount** |
| Lot no. | 1 |  | Electronics Workshop Equipment & Tools | 250.000 |
| Lot no. | 2 |  | Physics Laboratory Equipment | 500.000 |
| Lot no. | 3 |  | Physics Teaching and Demo Sets | 250.000 |
| Lot no. | 4 |  | Optics Laboratory Equipment | 500.000 |
| Lot no. | 5 |  | Chemical Spectrometry Equipment | 500.000 |
| Lot no. | 6 |  | Microscopes and Accessories | 500.000 |
| Lot no. | 7 |  | Confocal Microscope | 500.000 |
| Lot no. | 8 |  | Motorhome for Field Research | 250.000 |
| Lot no. | 9 |  | Astronomy Equipment | 1.250.000 |
| Lot no. | 10 |  | Glassware and Laboratory Supplies | 500.000 |
| Lot no. | 11 |  | Biochemistry Equipment | 500.000 |
| Lot no. | 12 |  | Environmental and Field Research Equipment | 1.000.000 |
| Lot no. | 13 |  | Basic Chemistry & Biology Equipment | 750.000 |
| Lot no. | 14 |  | Chromatography | 750.000 |
| Lot no. | 15 |  | ICT-Net Equipment | 100.000 |
| Lot no. | 16 |  | Personal IT Equipment | 500.000 |
| Lot no. | 17 |  | Specialised IT Equipment | 500.000 |
| Lot no. | 18 |  | Software | 100.000 |
| Lot no. | 19 |  | Audio, Video & Photo Equipment | 250.000 |

\*In euro at the middle exchange rate at the end of the report period

Documentary evidence: Valid Financial Report for the past three accounting years

* + 1. **Business Capability**

At least 1 (one) contract in the last 5 (five) years realized, successfully and substantially completed, and similar to this contract in it’s realized (invoiced) minimum value given in the table. The similarity is based on physical size, complexity, methods/technology or other characteristics as described in **Section VI.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Lot** |  |  | **Name** | **Amount** |
| Lot no. | 1 |  | Electronics Workshop Equipment & Tools | 50.000 |
| Lot no. | 2 |  | Physics Laboratory Equipment | 100.000 |
| Lot no. | 3 |  | Physics Teaching and Demo Sets | 50.000 |
| Lot no. | 4 |  | Optics Laboratory Equipment | 100.000 |
| Lot no. | 5 |  | Chemical Spectrometry Equipment | 100.000 |
| Lot no. | 6 |  | Microscopes and Accessories | 100.000 |
| Lot no. | 7 |  | Confocal Microscope | 150.000 |
| Lot no. | 8 |  | Motorhome for Field Research | 50.000 |
| Lot no. | 9 |  | Astronomy Equipment | 250.000 |
| Lot no. | 10 |  | Glassware and Laboratory Supplies | 75.000 |
| Lot no. | 11 |  | Biochemistry Equipment | 100.000 |
| Lot no. | 12 |  | Environmental and Field Research Equipment | 200.000 |
| Lot no. | 13 |  | Basic Chemistry & Biology Equipment | 150.000 |
| Lot no. | 14 |  | Chromatography | 150.000 |
| Lot no. | 15 |  | ICT-Net Equipment | 25.000 |
| Lot no. | 16 |  | Personal IT Equipment | 100.000 |
| Lot no. | 17 |  | Specialised IT Equipment | 100.000 |
| Lot no. | 18 |  | Software | 25.000 |
| Lot no. | 19 |  | Audio, Video & Photo Equipment | 50.000 |

\*In euro at the day of signing the contract

**Documentary evidence:** Copies of contract, dispatch or statements of the previous clients

* + 1. **Personnel Capability**

The bider shall provide minimum 2 (two) suitably qualified personnel with relevant experience to perform the Contract successfully.

This provision applies to all lots

**Documentary evidence:** Copy of employment booklet and CV.

* + 1. **Technical Capability**

**Service capacities:**

The Bidder is obliged to have an authorized service in the territory of the Republic of Serbia which has existed there (provides services) for at least 5 years.

**Documentary evidence:** A bidder statement with a list ofthe authorized services in the territory of the Republic of Serbia.

This provision applies to all the lots.