

**Procurement of the design of technical documentation for the construction of
multi-apartment buildings**

TENDER NOTICE – INTERNATIONAL OPEN PROCEDURE

1. Reference number: RHP-W7-AB/IOP1-2017
2. Programme and financing: *Joint Regional Programme on Durable Solutions for Refugees and Displaced Persons – RHP/ Country Housing Programme in the Republic of Serbia)*

Framework Agreement entered into between the Council of Europe Development Bank and the Republic of Serbia in relation to the Regional Housing Programme, signed on 25 October 2013 and Grant Agreement entered into between the Council of Europe Development Bank and the Republic of Serbia in relation to implementation of Subproject VII of the Regional Housing Programme, signed on 02 October 2015.
3. Contracting Authority: Jedinica za upravljanje projektima u javnom sektoru doo Beograd
4. Address of the Contracting Authority: 22-26 Nemanjina, 11000 Belgrade, Republic of Serbia
5. Web address of the Contracting Authority: www.piu.rs
6. Type of procurement procedure: International open procedure
7. Type of contract: Service Contract
8. Provision of services for design of technical documentation for the construction of multi-apartment buildings CPV code: 71220000.

In the agreement on implementation of CHP in the Republic of Serbia, construction of multi-apartment buildings has been stipulated as one of modalities (A1: Apartment buildings) to be

implemented through several implementation phases.

The aforesaid housing modality has been defined as collective housing mode in buildings and new locations, and it pertains to refugees who want to integrate in local communities as beneficiaries.

The scope of this project implies drafting of documentation for apartment buildings located in the following towns and cities: Vrnjačka Banja, Aranđelovac, Loznica, Arilje, Subotica, Vršac, Pančevo, Bački Petrovac i Novi Sad.

9. Number of lots, if contract is divided in lots: Not divided into lots.

10. Maximal contract budget: 299.000,00 EUR net of VAT

11. Duration and type of framework contract (single supplier or multi-supplier framework contract) if framework contract is to be awarded:

Not Applicable

12. Eligibility criteria:

All interested persons shall have the right to participate either individually or as a part of a group of tenderers, provided they fulfil eligibility criteria defined in a part of Tender Dossier: Instructions for Tenderers, Chapter 3: Eligibility criteria for evaluation and comparison, as well as conditions defined in the Procurement Manual for goods, works and services of the Council of Europe Development Bank, Chapter 3.3: Eligibility criteria for participation in the procedure and provision of goods, works and services.

<http://www.coebank.org/en/about/policies-and-guidelines/projects-and-loans-policies-and-guidelines>

13. Selection criteria:

Tenderers shall fulfil all the conditions listed below. In case of group tender, these selection criteria shall apply to the entire group of tendered.

1. **Financial capacity** of tenderers:

a) **Liquidity:** Tenderer's account has not been blocked in the period of twelve (12) months before the Tender Notice.

In case of consortium: This provision applies to all members of the consortium and

all subcontractors.

- b) **Bankruptcy and liquidation:** Tendered had not been subject to bankruptcy or liquidation procedure, or to previous bankruptcy procedure.

In case of consortium: This provision applies to all members of the consortium and all subcontractors.

- c) **Business revenues:** Tenderer must have average annual operating income in the period of past three (3) years (2014, 2015, 2016) in the amount not less than 450.000,00 EUR net of VAT.

Group of tenderers: Leading member of the consortium shall fulfil at least 50% of the listed condition.

- d) **Indemnity insurance policy:** Have a valid indemnity insurance policy at a minimum insured amount of 50.000,00 EUR.

In case of consortium: This provision applies to all members of the consortium.

2. **Human resource capacity** of tenderers:

- a) The Tender, in the month preceding the opening date of the Tenders, employs (on employment contract) has at least 32 persons, of which at least 24 persons must be graduated engineers from some of the following professions:

- Graduated Architecture Engineer
- Graduated Civil Engineer
- Graduated Electrical Engineer
- Graduated Mechanical Engineer

Group of tenderers: Leading member of the consortium shall fulfil at least 50% of the listed condition, while it must have at least one engineer employed for each required area.

3. **Technical capacity** of tenderers:

- a) Prior experience in the development of technical documentation:

In the period from 01.01.2013. until the tender opening session, the Tenderer has developed or has been leading member of a consortium performing development of complete technical documentation which includes, preliminary design, design for construction permit and design for construction (or following the terminology from previous legislation), with all installations, for the construction of new buildings, upgrade or reconstruction of the existing buildings, in particular:

Residential buildings (residential buildings with two or more apartments, building for communities), non-residential buildings (hotels and other buildings for short-term stay), of minimum 40.000 m² total gross area, out of which minimum six buildings should be larger than 3.000 m² total gross area.

Current development of technical documentation and prior experience in the course of which there were breaches and contract terminations by contracting authority, shall not be taken into account as relevant reference.

Group of tenderers: Leading member of the consortium must fulfil at least 50% of the listed conditions.

- b) Tenderer shall hold at least the 24 authorised licenses for 2D/3D drawing software (CAD programs) enabling creation of documentation in DWG 2013 format or later DWG format.

Group of tenderers: Leading member of the consortium must fulfil at least 50% of the listed conditions.

- c) Tenderer must hold valid certificate for ISO 9001:2015 (2008), scope: Design Development.

Group of tenderers: At least one member of the consortium must fulfil listed condition.

14. Award criteria is most economically advantageous tender:

Criteria for **economically most advantageous tender** shall be based on the following elements:

No.	Criteria elements	Maximal score
1	Key expert (01): Main Responsible Designer	20 points
2	Key experts (02-05): Lead Responsible Designers	20 points
3	Offered price	60 points
	Total	100 points

15. Access to tender documents, internet address where tender documents can be downloaded:

<http://www.piu.rs>
<http://portal.ujn.gov.rs>

16. Address and web page of state, regional and local authority where information about taxes, environmental protection, employment and working conditions can be found:

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17. Submission of tenders, deadline for submission of tenders:

Tenders should be submitted as registered letter with return note. In case of personal submission, receipt of the tender will be issued by Contracting Authority.

Tender shall be submitted to the following address:
Jedinica za upravljanje projektima u javnom sektoru doo

Beograd, Veljka Dugoševića 54, fifth floor – register's office, 11000, Belgrade, Serbia.

If the tender is submitted in person, the delivery address is: Jedinica za upravljanje projektima u javnom sektoru doo Beograd, Veljka Dugoševića 54, fifth floor – register's office, 11000, Belgrade, Serbia, between 09:00h and 15:30h.

Final deadline for the submission of tenders shall be: 07.05.2018. by 12:00h

18. Tender opening session – date, time and venue:

Opening of tenders shall be scheduled for 07.05.2018. at 12:30h, on the premises of Jedinica za upravljanje projektima u javnom sektoru doo Beograd, Veljka Dugoševića 54, 11000, Belgrade.

19. Conditions for participation in tender opening session:

Contracting Authority shall open the tenders in presence of authorised tenderers' representatives who wish to attend the opening session, in time and at the place designated in the Public Call and in the Instructions for Tenderers. Representatives of tenderers attending the opening session shall provide relevant authorisation for presence and signing, and shall sign a document to confirm their presence.

20. Deadline for contract award decision:

Not later than 120 days after the deadline for submitting tenders

21. Contact:

Jedinica za upravljanje projektima u javnom sektoru doo Beograd
Procurement Division
milos.dabetic@piu.rs

22. Other information:

Procurements of goods, works and services funded by CHP in the Republic of Serbia have been prepared, awarded and organised in collaboration with Partner Countries and CEB Procurement Manual for goods, works and services, published on the following web page:

<https://coebank.org/en/about/policies-and-guidelines/projects-and-loans-policies-and-guidelines/> .