

CLARIFICATION No. 1 OF TENDER DOCUMENTATION

RHP-W7-AB-D/IOP1-2018

In response on the request for additional clarifications of the tender documentation for procurement: Procurement of services for the design of technical documentation for the construction of multi-apartment buildings, number: RHP-W7-AB-D/IOP1-2018, we provide the following answers:

Tenderers clarification request:

Related to the clarifications request from Part A: Instruction for Tenderers, items 12.2. Methodology for evaluation of tenders, under item 12.2.2. Leading responsible designers and the requirement in the Part C: THE SCOPE OF SERVICES, we noticed a lot of discrepancies, we quote:

1. **Technical offer** which includes the following:
 - b) Short curricula vitae of all key experts pursuant to requirements referred to in the **Scope of Services** document, clause 2.5: Project team – **Form 3a: Curriculum Vitae**. For each proposed **Key expert (01, 02, 03, 04 and 05)** it is necessary to provide copies of labour booklets or contract on hiring, licences and certificates issued by Chamber of Engineers to prove validity of the provided licences, as well as copies of contracts or reference letters for each project listed in Form 3a, Professional experience, and proofs referred to in sub-clause 12.2: Methodology for tender evaluation of these Instructions.

When applying sub-criteria, lead responsible designed shall be scored for the following elements:

Specific work experience (maximum 5 points): Condition – developed technical documentation (consisted of concluded preliminary design, design for construction permit and design for construction, including all installations for construction of new buildings, upgrade or reconstruction of the existing buildings, based on which reference buildings have been constructed or are being constructed, for at least 5 (five) buildings of total minimal gross area of 6,000 m². References (reference buildings) which will be taken into account shall be only those acquired by the person in the course of his/her professional career as responsible designer in the area of architecture for constructed or buildings under construction, in particular for: residential buildings (residential buildings with two or more apartments, building for communities), non-residential buildings (hotels and other buildings for short-term stay), and only for references pertaining to construction of new buildings, upgrade or reconstruction of the existing buildings.

Note: Lead responsible designers shall have experience in the development of technical documentation in accordance with the type of project they are developing. Candidates fulfilling relevant condition shall be scored according to the following evaluation:

PART C: Scope of Services quotation:

Leading responsible designer (02) for the architecture

At least 7 (seven) years of professional experience and experience in development of technical documentation, in particular experience in development of main design, detailed design for construction or design for construction, for construction of new building, upgrade or reconstruction of existing buildings on minimum of 3 (three) reference projects*, with the total minimum gross area of 10,000 m², out of which one is reference building of minimum 5.000 m² on a position of responsible designer, in accordance with type of project.

Leading responsible designer (03) for the structure

At least 7 (seven) years of professional experience and experience in development of technical documentation, in particular experience in development of main design, detailed design for construction or design for construction, for construction of new building, upgrade or reconstruction of existing buildings on minimum of 3 (three) reference projects*, with the total minimum gross area of 6,000 m², out of which one is reference building of minimum 2.000 m² on a position of responsible designer, in accordance with type of project.

Leading responsible designer (04) for electrical power supply

At least 7 (seven) years of professional experience and experience in development of technical documentation, in particular experience in development of main design, detailed design for construction or design for construction, for construction of new building, upgrade or reconstruction of existing buildings on minimum of 3 (three) reference projects*, with the total minimum gross area of 6,000 m², out of which one is reference building of minimum 2.000 m² on a position of responsible designer, in accordance with type of project.

Leading responsible designer (05) for the mechanical installations

At least 7 (seven) years of professional experience and experience in development of technical documentation, in particular experience in development of main design, detailed design for construction or design for construction, for construction of new building, upgrade or reconstruction of existing buildings on minimum of 3 (three) reference projects*, with the total minimum gross area of 6,000 m², out of which one is reference building of minimum 2.000 m² on a position of responsible designer, in accordance with type of project.

Question 1:

Please clarify, how many reference projects is required for key experts - Leading responsible designers when you refer to the first part Specific work experience: for at least 5 (five) buildings, the total minimum gross area of 6,000 m²

And in part C Scope of Services for key experts 02-05 Lead designers,

- 02 – minimum of 3 (three) reference projects*, with the total minimum gross area of 10,000 m², out of which one is reference building of minimum 5.000 m² on a position of responsible designer, in accordance with type of project.

- 03-04-05 on minimum of 3 (three) reference projects*, with the total minimum gross area of 6,000 m2, out of which one is reference building of minimum 2.000 m2 on a position of responsible designer, in accordance with type of project.

Answer:

Section 2.5 of the tender documentation "C - Scope of Services" defines which criteria must be fulfilled by the members of the project team (Main Responsible Designer, Lead Responsible Designers, Responsible Designers and Other Experts) in order to be able for engagement in the implementation of this project.

In part "A - Instructions to Tenderers" item 12.2. a methodology for evaluation of tenders and criteria for awarding a contract is defined, according to which points will be assigned based on the qualifications of the main responsible designer, the leading responsible designers and the offered price.

In accordance with the above, it is necessary for the proposed members of the project team to present a minimum of the experience required in the "C - Scope of Services" section 2.5, so that the proposed members of the project team are acceptable to the Contracting Authority, or in order to comply with the requirements of tender documentation.

After it has been established that the members of the project team have in accordance with point 12.2. Instructions to Bidders are evaluated (Chief Responsible Designer and Lead Responsible Designers), fulfilled the required conditions defined in the part of the tender documentation "C - Scope of Services", item 2.5, points will be assigned to the tenderer in accordance with the Methodology for evaluation of tenders for the proposed members of the project team (Main Responsible Designer and Lead Responsible Designers).

In accordance with the above, in order to be acceptable to the Contracting Authority and or in order for the offer in that part to comply with the requirements from the tender documentation, it is necessary for the Tenderer to present for the proposed members of the project team, among other things, the number of projects in accordance with the requirements of the part tender documentation "C - Scope of services" item 2.5. Apart from the above, in order to be awarded points to the Tenderer based on the proposed project team members, it is necessary, in addition to the other requirements defined in the part of the tender documentation "A - Instructions to Tenderers", item 12.2. Methodology for evaluation of tenders present the minimum number of projects required by this item.

Question 2:

Please explain also for the form 3a Biography, We quote *Professional experience, at least 5 (five) years of work experience, do you need at least 5 or 7 years of work experience?*

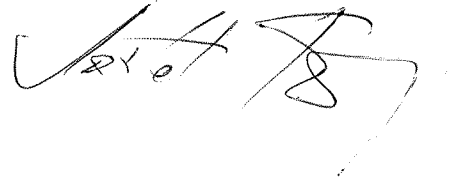
Answer: In Form 3a: Biography - Leading Responsible Designers, it is necessary to present the minimum work experience required by the tender documentation, part "C Scope of Services", item 2.5.

Question 3:

If you remove these inconsistencies, please amend the tender documentation in accordance with the PPA and extend the deadline for submitting the offer.

Answer: In accordance with the given answers to the questions asked, the Contracting Authority will not make changes to the tender documentation or extend the deadline for submitting the offer.

Procurement committee

A handwritten signature in black ink, appearing to be 'J. H. S.', written over a faint rectangular stamp or box.